

Meeting Minutes

Subject	RCCC - Banana Shire	Date	22 August 2011
Venue	Theodore Hotel Meeting Room	Time (Start/Finish)	6.30pm - 9.15pm
Chairperson	Fleur Anderson	Recorded by	Judy Green
Attendees	Greame Hogarth (OE), Daniel Holm (OE), Judy Green (OE), Keith Shoecraft, Cr Ian Staines, Cr Warren Middleton, Michael Ball, Daphne and Ken Donner, Richard Cox, Paul Chiles, Mark Barrows (MCJV)		
Apologies	Bill Sanderson		

1. Agenda Topics

Item 1 Description	Welcome and introductions
Discussion	The chair opened the meeting and welcomed all participants. All participants introduced themselves.

Item 2 Description	Safety Moment
Discussion	Graeme Hogarth shared a safety moment about the hazards of texting while driving

Item 3 Description	Purpose of the Committee and Draft Terms of Reference
Discussion	Draft Terms of Reference were distributed to all members for review. Overview on purpose of committee given by Daniel Holm - Australia Pacific LNG envision the committee being vital in helping to shape the way forward and advise on what is important to the various communities and how any issues are best addressed.
Conclusion	Members to take time to review information, further discussion at next meeting and any questions can be answered after everyone has had a chance to read. The draft Terms of Reference to be discussed for endorsement at the next meeting.

Item 4 Description	Project Background and Update
<p>Discussion</p>	<p>Daniel Holm showed DVD on the Australia Pacific LNG Project. Graeme Hogarth gave a pipeline specific update. A general project discussion followed:</p> <ul style="list-style-type: none"> • FID and Project Timeline and construction schedule • Pipeline Alignment and areas of impact- location of camps and laydown yards • Callide Rail Siding • Construction Process and Facilities (Scrapper Station and MLV sites) • Camp Rules, controls and security • Work Cycles - 28 days on - 9 day break • Sourcing Local Products <p>Landowners looking for timelines around land access and presentation of documents to landowners. Landowners concerned how ROW is accessed and identify access roads in advance. Stock crossings and stock management during construction, water crossings.</p> <p>On-going long term operations of pipeline- Pipeline Depth, Surveys and Inspections, Dial before you dig.</p> <p>Community Events - Sponsorship of Dawson River Festival at Taroom and Theodore.</p> <p>Community Consultation sessions to take place across pipeline alignment areas of impact in Oct 2011.</p>
<p>Conclusion</p>	<p>Committee Members concerned about the extent of Local Content. Would like to see that businesses and suppliers in regional Qld are given opportunities.</p> <p>Landowner Liaison Officers to spend time discussing construction issues with landowners.</p> <p>It is important to consult with the community, particularly around traffic and transport.</p>

Action Item	Person Responsible	Deadline
Spring Gully Camp - Where is meat sourced from?	DH	Next meeting
Investigate if Council can provide a link to Australia Pacific LNG/OE websites for public to gain updated information.	JG	Next meeting

Item 5 Description	Traffic Management
Discussion	<p>Mark Barrows from MCJV gave an update on traffic management. Issued discussed included:</p> <ul style="list-style-type: none"> • Mobilisation of workforce to site will be undertaken a number of ways, domestic flights from Gladstone/Rockhampton, charter flights, coaches. • Private vehicles - secure parking will be provided at camp location or at a central area, private vehicles will not be allowed to be used whilst on site. • Pre-qualification of MCJV with council to allow them undertake road works on council roads under council direction. • Distanced travelled between camp and worksite - camps generally positioned to ensure no more than 1 hours travel. Types of vehicles used to transport workers. • Traffic Management Plans - BSC advised that these need to be submitted in a timely fashion and include input from the public. • Transportation of Pipe - 18m pipe lengths - transportation on extended trailer and truck total length 25m. • Transport route options - still undertaking specific investigations to incorporate in transport management plans. • Meeting advised on problems relating to transportation of pipe by other proponents throughout the area and what could be done to avoid similar problems. • Fatigue Management • Traffic Control and mitigation measures • School Bus Runs • There was discussion about the Theodore/Cracow/Eidsvold Rd. Some committee members considered it not to standard and deteriorating - BSC advised that this road was under MR control. <p>Graeme Hogarth suggested there may be a need to form a sub group to work out traffic management solutions collaboratively. Paul Chiles, Richard Cox and Keith Shoecraft expressed interest in participating.</p>
Conclusion	<p>Origin will organise the subgroup with the three interested members. This group will drive the impacted roads and make recommendations for consideration in Traffic Management Plans. Encourage Main Roads and Banana Shire to participate. Lessons learnt from other proponents to be taken into account.</p>

Action Item	Person Responsible	Deadline
<p>Subgroup on Traffic Management to involve Paul Chiles, Richard Cox, Keith Shoecraft. Meeting to be held Theodore 6.30pm Graeme Miller BS and MR also invited.</p> <p>Arrange inspection of routes with group.</p>	JG	Mon 26 th Sept

Item 6 Description	Overview of APLNG Social Impact Management Plan
Discussion	<p>Daniel Holm gave an update of the projects Social Impact Management Plan. The plan will be submitted to Queensland Government this week. A discussion followed:</p> <ul style="list-style-type: none"> • The project will have very little direct impact on the housing market in Banana Shire. Some committee members expressed concerns about people being pushed out of the Gladstone housing market seeking cheaper rents in Banana Shire. There is a need to monitor the situation • Discussions on whether sub-contractors would cause pressures on housing market. • The CARS (Caring About Road Safety) program for young drivers is now being rolled out in Moura and Biloela High Schools. • Discussion about local employment. The committee was of the view that there is very little unemployment in the region.
Conclusion	Information on how to register for positions with contractor companies required.

Item 7 Description	Future topics for the committee
Discussion	<p>There was a discussion about future topics for the committee. The following was suggested as most urgent:</p> <ul style="list-style-type: none"> • Weed and Pest Management • Washdown Facilities • Traffic Management
Conclusion	APLNG to add to future meeting agenda's and provide information.

Action Item	Person Responsible	Deadline
Include weed and pest management, washdown facilities and traffic management on agendas for next meeting	JG	Next meeting

Item 8 Description	2011/2012 meeting calendar
Discussion	The committee was asked about time and location preferences for the meetings
Conclusion	<p>It was agreed that meetings should be held on Monday evenings. Theodore agreed as the most central location to hold meetings. Note - 1st Monday of the month is to be avoided</p> <p>Next Meeting 21st Nov</p>

2. Next Meeting

Date	21 st Nov
Time	6.30pm
Venue	Theodore Hotel Motel - Meeting Room
Chairperson	Fleur Anderson