



Gladstone Region LNG Community Consultative Committee

Monday 21 November 2011

2.00pm – 5.00pm

CAS Conference Room, Goondoon Street, Gladstone

1. Opening

The Gladstone Region LNG Community Consultative Committee (RCCC) was called to order at 2.05pm on Monday 21 November 2011 at the Community Advisory Service Conference Room, Goondoon Street, Gladstone, facilitated by Prof John Rolfe, Independent Chair.

2. Attendees

The following people attended the Gladstone Region LNG Community Consultative Committee meeting:

Gladstone Region LNG Community Consultative Committee Members	LNG Representatives
<ul style="list-style-type: none">• Cr Maxine Brushe (Gladstone Regional Council)• Jeff Kidner (Volunteer Marine Rescue)• Karina Saxvik (Gladstone Interagency Group)• Veronica Laverick (Gladstone Regional Council)• Blue Thomson (Local Marine Advisory Committee)• David Manttan (Department of Education and Training)• Grant Cooper (Gladstone Area Promotion and Development Limited)• Jayne Ball (Southend Progress Association)• Cheryl Wickes (Southern Region of GRC LGA)	<p>APLNG</p> <ul style="list-style-type: none">• Rob Gibb – Community Relations Manager• Nedizha Thierry – Social Performance & Compliance Coordinator• Danny O'Dell – Site Manager, ConocoPhillips Downstream APLNG (present for SIMP and LNG Project Updates only) <p>GLNG</p> <ul style="list-style-type: none">• Garry Scanlan – Gladstone Regional Manager• Meredith Gibbons – Manager SIMP

<ul style="list-style-type: none"> • Leo Neil-Ballantine (Agforce) • Belynda Waugh (Northern Region of GRC LGA) 	<p>QGC</p> <ul style="list-style-type: none"> • Lorna McGinnis – Manager Social Performance, Gladstone • Patrick Hastings – Technical Support Coordinator
Apologies – Committee Members	Guest Attendees
<ul style="list-style-type: none"> • Grant Cooper (Gladstone Area Promotion and Development Limited) • Matt Cooke (Nhulundu Health Service) – No apology 	<ul style="list-style-type: none"> • Mark Carden – (QGC) GM Social Performance • Anne Syvret (APLNG Government Relations Manager) • Geraldine Cavanagh - (OCG) Project Manager, Project Assessment & Attraction Group DEEDI • Jenny Lewis – (OCG) Project Officer • Kevin Bottle – (OCG) Senior Officer Social Impact Assessment • Kevin Berg – (Bechtel) Principal Vice President General Manager, Central Services Bechtel Australia • Mellissa Case – (Bechtel) Community Relations Manager • Mat Ovenden – (Bechtel) Media and Communications Manager
Apologies – LNG Representatives	Independent Chair
<ul style="list-style-type: none"> • Helen Simpson – Senior Community Relations Advisor GLNG 	<ul style="list-style-type: none"> • Prof John Rolfe Independent Chair
	<p style="text-align: center;">Secretariat</p> <ul style="list-style-type: none"> • Robyn Sotiris Stakeholder Feedback Coordinator (QGC)

3. Meeting Agenda

The following items of business were discussed as per the meeting agenda:

Agenda item	Details
a. Introductions and Meeting Overview	<p>Prof John Rolfe led roundtable introductions of Community Committee members, APLNG, GLNG and QGC representatives and guest attendees.</p> <p>Prof John Rolfe gave a broad overview of the meeting format and requested that Committee members identify any agenda items to be discussed during Community Feedback or General Business.</p>
b. Safety Moment	<p>Prof John Rolfe invited Committee members to share a safety moment. This was provided by Garry Scanlan, reminding everyone to remain hydrated.</p>
c. Adoption of Previous Minutes	<p>Prof John Rolfe asked the Committee to formally consider the 12 September 2011 minutes and asked for suggested changes.</p> <p>No amendments were requested, hence, the 12 September 2011 Gladstone Region LNG Community Consultative Committee minutes were adopted by the Committee.</p>
d. Action Items	<p>“Patrick Hastings will arrange to meet with Fiona Folley (Salvation Army) to discuss the 2010 Rio Tinto project and any other possible family day care ideas.”</p> <ul style="list-style-type: none"> • Patrick Hastings (QGC) informed the Committee that he and Suzanne Schulte (APLNG) met with Fiona. Discussions related to: <ul style="list-style-type: none"> - Retention of staff due to rise in rental costs - Support for up-skilling - Compliance issues – changes to legislation • Patrick Hastings (QGC) informed Committee members that APLNG, GLNG and QGC have been working with Rio Tinto, who is producing a report on child care challenges. <p>ACTION: Patrick Hastings will meet with Rio Tinto to review the consultation report and will provide notes to Committee members once they become available.</p> <ul style="list-style-type: none"> • A Committee member asked if the State or Federal Governments has had any involvement or comments relating to the consultation around childcare.

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	<p>Patrick Hastings (QGC) indicated that Rio Tinto has been talking to Government representatives.</p> <p>Rob Gibb (APLNG) indicated that he is planning to meet with the Federal and State members to discuss.</p> <p>A Committee member asked if there is an anticipated timeline for moving forward on the childcare / family day care issue. She indicated that teachers are having to extend their maternity leave due to the inability to secure childcare.</p> <p>Patrick Hastings (QGC) indicated that the LNG proponents are working through the process as quickly as possible.</p> <p>“A representative of Bechtel is to be invited by the Secretariat to attend the next RCCC meeting on 21 November, to provide a Bechtel update relating to LNG activities, and be available for Committee members to ask questions.”</p> <ul style="list-style-type: none"> • Secretariat informed Committee members that Kevin Berg, Mellissa Case and Mat Ovenden will be attending the RCCC meeting today at 4:45pm to provide a Bechtel update relating to LNG activities. <p>“LNG proponents (APLNG, GLNG, QCG) will engage with Matt Cooke and the wider Indigenous community in Gladstone, to provide information about employment opportunities and initiatives and seek feedback from the Indigenous community.” (Action from 25/07/11)</p> <p>The Steering committee met on 13 September to discuss and propose some methods to provide information about employment opportunities and initiatives and seek feedback from the Indigenous community.</p> <ul style="list-style-type: none"> • Lorna McGinnis (QGC) reported that it is proposed that in Feb 2012 an informal Indigenous opportunities workshop will be organised (joint LNG initiative). Date and venue to be confirmed. Representatives from the 3 LNG Indigenous units will meet and propose a plan for community consultation. <p>A Committee member asked who within the Indigenous community and support networks will have the opportunity to be engaged.</p> <p>.</p> <p>Lorna McGinnis (QGC) said that any Indigenous people or anyone involved in Indigenous support networks may be involved.</p>

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	<p>Rob Gibb (APLNG) confirmed that LNG proponents welcome input from traditional owners and the broader community.</p> <p>“Patrick Hastings will report back to Committee members, informing them of the action plan that will provide marine safety messaging to recreational boat users.”</p> <ul style="list-style-type: none"> Patrick Hastings (QGC) informed Committee members that a QGC SIMP partnership with MSQ has resulted in a public information session for marine stakeholders and an information session provided to Gladstone Sports Fishers members, with GPC in attendance. Three boat ramp sessions have been conducted (Auckland Creek and Calliope River). The initiative will continue this year and into 2012. QGC continues to liaise with MSQ to explore further options on the most effective and efficient ways to inform the community about marine safety. Discussions will be had with GRC and GPC. <p>Lorna McGinnis (QGC) said that a GPC representative has indicated that the GPC website has been updated to enable the community to access up to date maps of the Gladstone Harbour with greater detail provided around the Western Basin.</p> <p>A Committee Member commented that he has recently noted that the movements of LNG ferries in the Gladstone Harbour are being conducted in a safer manner.</p> <p>A Committee member stated that the number of calls from boaties to VMR, requesting assistance, has dropped back to normal. QGC moving their marine logistics out of the Gladstone Marina has reduced the impacts in the area and it will continue to improve once all LNG proponents no longer need to use the facility. An MSQ Project Coordinator has been assigned to oversee the harbour activity alongside MSQ and the Harbour Master.</p> <p>Lorna McGinnis (QGC) informed the Committee members that QGC SIMP partners MSQ and VMR will be present at the Bechtel Community Day. MSQ will be conducting a Community Update BBQ on 7 December (5 – 7pm at CQU) for marine stakeholders.</p> <p>The suggestion was made that the standard agenda be amended for future meetings to show ‘action items’ and ‘watching briefs’ which will allow for issues requiring continuous monitoring over a length of time eg. childcare and housing</p>

Agenda item	Details
e. SIMP Overview	<p>Social Impact Management Plan (SIMP) Overview (presented by Lorna McGinnis on behalf of APLNG, GLNG & QGC)</p> <ul style="list-style-type: none"> • Summary of SIMP Overview: <ul style="list-style-type: none"> - Consultation process timeline - RCCC role as defined in the conditions - Terms of Reference for the RCCC - SIMP action plan themes for APLNG, GLNG and QGC - SIMP context for LNG proponents - SIMP implementation
f. LNG Project and SIMP Updates	<p>APLNG Project Update(presented by Danny O'Dell - Site Manager, ConocoPhillips Downstream)</p> <ul style="list-style-type: none"> • Summary of Project Update: <ul style="list-style-type: none"> - Currently 300 employees working on Curtis Island site - Approximately 75-80% of the site has been cleared of vegetation with earth works having been commenced - Contracts awarded for: MOF, LNG jetty, Workers' accommodation village, LNG tanks - Many of the appointed contractors already have a presence in Gladstone - The project received Final Investment Decision (FID) on 28 July 2011 for one train. Investment decision for a second train is currently under consideration - FLNE (Fisherman's Landing Northern Expansion) – main personnel and material transport facility currently under construction, current workforce of approximately 100. Once operational, use of the Marina will no longer be required. - 185 man workers camp contract with Mac Group at Calliope, pre-Curtis Island Temporary Accommodation Facility (TAF). Workers being bussed to the marina to alleviate traffic and parking impacts <p>APLNG SIMP Update (presented by Rob Gibb – Community Relations Manager)</p> <ul style="list-style-type: none"> • Summary of SIMP update: <ul style="list-style-type: none"> - SIMP is supported by 7 strategic plans with 3 remaining to be submitted to the Coordinator General. Focus is on cumulative impacts with all documents remaining live enabling modifications to the SIMP if required.

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	<ul style="list-style-type: none"> - Housing (Construction Workforce) – First 200 rooms at Curtis Island TAF projected availability March 2012 (pending availability of water and sewerage), 30 rooms currently occupied at Mac Group, 30 rooms at Quoin Island (McCosker-FHM JV). - Housing (Staff & Community) \$1 million Rental Assistance Program, \$6.5 million affordable housing commitment (Gladstone Housing Company, Clinton UDA land development), permanent housing , 52 dwellings will be constructed by March 2012 - Workforce as at 31 October 2011- Total workforce 567, local employees 334 (59%), women employees 56, Aboriginal & Torres Strait Islander Employees 12. - Education and Training – Funding agreements are being developed for EQIP, QMEA and ESQ Gladstone Workforce Skilling Strategy - Community Investment – 2012 budget allocation ~\$17 million <p>Question from a Committee member, relating to APLNG Updates:</p> <ul style="list-style-type: none"> • How does Gladstone avoid oversupply of housing in the market? A Committee member stated that GRC is carefully tracking planning approvals and monitoring will occur through Gladstone Housing Company. <p>GLNG Project and SIMP Update (presented by Garry Scanlan - Gladstone Regional Manager)</p> <ul style="list-style-type: none"> • Summary of updates: <ul style="list-style-type: none"> - Shopfront stakeholder engagement – constant stream of walk-ins, phonecalls, 1800 number, emails mainly enquiry re employment and procurement opportunities - Highlighted \$13.5M in SIMP spending to date including: Housing - \$6.5 million affordable housing commitment (Gladstone Housing Company) - Health - \$1.1 million funding for Gladstone Hospital with works commencing in early 2012 - Water and environment - \$80 million commitment to participate in GAWB/GRC cross harbour sewer and water infrastructure. Nil emissions into Gladstone Harbour during operations

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	<ul style="list-style-type: none"> - Housing – First 288 rooms at Curtis Island available December, committed to building 90 houses in Gladstone for GLNG staff, negotiated 100 + 100 bed option with Mac Group in Calliope - Construction of Port Central permanent facilities continues – Ro-Ro, ferry terminal berths and parking / marshalling areas nearing completion - Currently, approx 800 people are employed by Bechtel <p>Comment from a Committee member, relating to GLNG Updates:</p> <ul style="list-style-type: none"> • Nil emissions into the Gladstone Harbour from the processing of sewerage is a positive initiative for the Gladstone Community. <p>QGC Project and SIMP Update (presented by Patrick Hastings – Technical Support Coordinator)</p> <ul style="list-style-type: none"> • Summary of project update: <ul style="list-style-type: none"> - Housing – Currently, 45 rooms of the 96 bed pioneer Workers’ Camp on Curtis Island are occupied. Temporary camp at Benaraby will house 80 pipeline workers - Concrete pouring of the LNG tanks has commenced - Environmental permits and approvals secured to commence initial work on the Narrows Crossing • Summary of SIMP update: <p>The Committee was presented with a six-monthly SIMP report, as required under the Coordinator General’s conditions for QCLNG. Highlights included:</p> <ul style="list-style-type: none"> - Housing – First 10 of 45 dwellings are under construction for QGC operations staff, the number of workers residing at the Curtis Island workers’ camp continues to increase, currently 6 recipients of the QGC rental assistance scheme for apprentices and trainees (\$1.2 million), \$5.7 million affordable housing commitment (Gladstone Housing Company) - Applications for second round of Sustainable Communities Fund currently under assessment

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	<ul style="list-style-type: none"> - Employment and economic development - Australian Industry Participation Plan approved. QGC builds capacity of local businesses (\$1 million project) to enable them to become suppliers to QCLNG Project. - Marine initiative - \$100 000 for Infofish Australia to perform research into the Recreational Fishing of Gladstone Harbour and an awareness campaign on best practice fishing techniques. - Community engagement and stakeholder management - Issues and grievance management <p>Questions from Committee members, relating to QGC Updates:</p> <ul style="list-style-type: none"> • Will dredging use silk curtaining when installing pipes across The Narrows? <p>ACTION:</p> <p>Patrick Hastings (QCG) will provide feedback to inform the Committee members if silk curtaining will be used when installing pipes across The Narrows.</p> <ul style="list-style-type: none"> • Has Qld Health been given a deadline for the completion of the \$3.5 million Gladstone Hospital funding from QGC? Patrick Hastings (QGC) will obtain a progress update. <p>Business arising from Project and SIMP Updates</p> <ul style="list-style-type: none"> • A Committee member requested more information about GLNG's traffic impact management. <p>Garry Scanlan (GLNG) indicated that there is a Road Use Management Plan and a plan to mitigate impacts. There is a delay in finalising the plan due to only state roads currently being considered, with the need to include local roads. An example of road impact mitigation by QGC has been to move pipes via rail where possible.</p> <ul style="list-style-type: none"> • A Committee member asked if ferry times commuting LNG employees to and from Curtis Island will be staggered. What will the route be for employees staying at the Mac Group Camp, to come into Gladstone?

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	<p>Rob Gibb (APLNG) indicated that the buses will travel into Gladstone via Dawson Highway. Bechtel have a Projects Logistics Plan in place.</p> <ul style="list-style-type: none"> A Committee member requested information about how impacts to the road intersection near Calliope School will be mitigated. <p>A Committee member indicated that the road belongs to Mainroads and believes the impacts should have been conditioned.</p> <p>ACTION:</p> <p>Garry Scanlan (GLNG) will provide feedback to inform Committee members of the mitigation strategies in place for the road intersection near Calliope School.</p> <ul style="list-style-type: none"> A Committee member reported that some children 15 years and over, who are currently doing part time work in Gladstone, are being asked by their employers to work increased hours or fulltime instead of their normal 15 hr/wk due to the inability to source labour. The member commented that some businesses are reducing their operating hours because they can't find people to fill vacant positions. The member asked if it is possible for SIMP commitments to be actioned as soon as they have been released by the CG. <p>The LNG representatives indicated that the SIMP initiatives have been frontloaded and actioning has commenced prior to approvals being provided by CG.</p> <p>A Committee member said that there are potential workers (school leavers who are graduating in 2011) that will be ready to enter the workforce and fill some of the current vacancies.</p> <p>Rob Gibb indicated that there is a pool of potential workers in the community. How can they be accessed?</p> <ul style="list-style-type: none"> A Committee member mentioned that the waiting list for obtaining Education Queensland accommodation in Gladstone has increased. Currently there are 28 teaching vacancies in Gladstone. Insufficient and cost of rental properties is making it difficult to attract and retain staff. <p>A Committee member stated that well established local businesses have had to either reduce their operating hours or close down because they can't retain employees who are being impacted by housing and child care issues.</p>

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	<p>A Committee member informed the group that Agnes Waters and Seventeen Seventy are being impacted due to a flow on effect of the demand for accommodation in Gladstone. It was suggested that some holiday accommodation is being utilised by industries which reduces the number of vacancies for tourists. This is perceived to further negatively impact the tourism industry in the region following a poor tourist season in 2010-11.</p> <p>A Committee member explained that the possible overflow of impacts on the Southern Region of GRC has been identified by the RCCC at previous meetings.</p> <p>A Committee member asked how long tourism businesses will be able to continue operating.</p> <p>A Committee member responded by saying that the tourist industry in the Southern Region won't be able to sustain itself; less tourists means less tourism dollars being invested in the region.</p> <ul style="list-style-type: none"> • A Committee member enquired if local employees will be able to stay at the construction workers' accommodation on Curtis Island. • Rob Gibb (APLNG) and Garry Scanlan (GLNG) confirmed that locals will not be permitted to reside on Curtis Island. The facilities are only for employees who are classified as non-locals (their permanent residence is more than 60km from Gladstone CBD). • Lorna McGinnis (QGC) informed members that as a safety measure for fatigue management, employees are not encouraged to drive more than 60km to work each day.
<p>g. Agenda Items Submitted at 12 Sept 2011 RCCC Meeting</p>	<p>2012 proposed meeting dates:</p> <ul style="list-style-type: none"> • Secretariat submitted proposed RCCC meeting dates for 2012. The suggestion to Committee Members to change the meeting day from Mondays to Tuesdays to accommodate all members' availability was accepted and the following dates for 2012 were approved: <p>14 Feb, 17 Apr, 19 June, 3 Sept, 19 Nov</p>

Agenda item	Details
<p>h. Community Feedback</p>	<p>Prof John Rolfe invited Committee members to share feedback from their networks. Issues raised by community members included:</p> <ul style="list-style-type: none"> • A Committee member questioned what the water quality of Awoonga Dam is. • A Committee member indicated that Gladstone Harbour's water quality can pose a social impact on the community. PH monitoring should be conducted in the tidal zones. <p>A Committee member mentioned that testing and reports relating to the water quality of the Gladstone Harbour should be left up to the scientists rather than community members attempting to identify the problem and cause.</p> <p>The Independent Chair explained that Gladstone Harbour impacts are a Government and Gladstone Ports Corporation issue and not for the LNG proponents to respond to.</p> <p>Lorna McGinnis (QGC) explained that if an agenda item is raised and does not fit within the scope of the committee, yet may have an effect on the community, the Steering Committee may be able to forward on the issue to the relevant organisation.</p> <ul style="list-style-type: none"> • The Independent Chair requested if there is a more efficient, summarised way for the LNG proponents to provide information to the Committee members <p>A Committee member indicated that consultation overload can occur which will lead to people avoiding meetings and industry information sessions. The decision for the 3 LNG proponents to combine to form one RCCC is a positive move.</p> <p>Garry Scanlan (GLNG) commented that the combined LNG and Bechtel shopping centre manned information stand on 12 November, was an excellent way to access the general public, giving them the opportunity to ask LNG questions and be provided with project updates.</p> <ul style="list-style-type: none"> • Rob Gibb (APLNG) acknowledged that the LNG proponents need to continue to make themselves available to the community.

Agenda item	Details
i. Bechtel Update	<p>Bechtel (LNG industry update presented by Kevin Berg (Principal Vice President General Manager, Central Services Bechtel Australia))</p> <ul style="list-style-type: none"> • Information was provided: <ul style="list-style-type: none"> - 400 Bechtel adult (25 – 45yrs) apprenticeships will be on offer and managed by the National Apprenticeship program. - Peak workforce in 2013 – 2014 will be approx 8 000 employees. Primary focus will be on employing locals. - From a business perspective, all 3 LNG projects are viewed as autonomous although for the benefit of the Gladstone community, a central service function has been established that enables people to access one Bechtel rather than three separate entities. - Being visible in the community is a first for Bechtel. - Accommodation / Housing: Bechtel has secured 20% of the total volume of motel rooms in Gladstone. A room rate is negotiated with motel owners to keep the rooms on hold. Bechtel provides motel operators with 3-7 days notice if the rooms are not required, which then gives them the opportunity to re-rent the rooms. 6% of the total rental market in Gladstone is leased by Bechtel. <p>Bechtel will not drive the rental market. The company uses the RTA's current rental rate as benchmark. They will not pay above the rate.</p> <p>Currently there are 50 people residing in workers' accommodation on Curtis Island. Each room houses 1 person and has its own bathroom, satellite TV and wifi. Recreational facilities will be established.</p> <p>All 3 camps will be built by the same construction contractor and operated by one company. Capacity of the villages:</p> <p>QCLNG – 1700 GLNG – 2208 APLNG – 2600</p> <ul style="list-style-type: none"> - Current Bechtel workforce across QCLNG, GLNG and QGC is approx 3229 employees (mainland and Curtis Island)

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	<p>Questions and comments from Committee members, relating to Bechtel Update:</p> <p>What do you think the local uptake will be for the adult apprenticeship program and when will it commence? Kevin Berg (Bechtel) indicated that Bechtel have had a strong uptake of interest since the announcement of the program, both locally and across Queensland and the country. It is anticipated that the program will commence in March 2012.</p> <p>How will rosters be managed to avoid a large influx of people arriving on the mainland simultaneously and placing pressure on facilities (eg. Churches, toilet blocks during events, hotels)? Kevin Berg (Bechtel) indicated that rostering is currently being addressed.</p> <p>Some sporting organisations in Gladstone have not been able to host annual events because there is insufficient accommodation to house the visiting competitors. Hotels can't release 'Bechtel' rooms for events in advance. Kevin Berg (Bechtel) indicated that if the problem is brought to his attention, he will endeavour to assist.</p> <p>Garry Scanlan (GLNG) requested an update on Bechtel's transport logistics. Kevin Berg (Bechtel) explained that buses commuting employees are being managed centrally to cover all 3 projects. 25 seater buses are doing rural pickups.</p> <p>Does Bechtel operate an Employee Assistance Program that provides employees with easy access to support services? Kevin Berg (Bechtel) confirmed that face-to-face and telephone services are available and have been utilised by employees. Contractors are also required to have a program in place. For ease of access, Bechtel will consider placing EAP trained professionals on the Curtis Island sites.</p>

4. General Business

Agenda items for the next meeting were sought.

- Renewal / commencement of 2 year membership (carried over from 21 Nov)

5. Meeting Close

The meeting was closed by Prof John Rolfe at 5.30pm.

The next Gladstone Region LNG Community Consultative Committee meeting will be held on Tuesday 14 February 2012 from 2.00pm – 5.00pm at the Community Advisory Service Conference Room, Goondoon Street, Gladstone.

Gladstone Region LNG Community Consultative Committee Members

Representative	Organisation
Cr Maxine Brushe	Gladstone Regional Council
Matt Cooke	Nhulundu Health Service
Veronica Laverick	Gladstone Regional Council Community Advisory Service
Karina Saxvik	Gladstone Interagency Group
Grant Cooper	Gladstone Area Promotion and Development Limited (GAPDL)
Blue Thomson	Gladstone Local Marine Advisory Committee
Jeff Kidner	Volunteer Marine Rescue
David Manttan	Education Queensland
Jayne Ball	Southend Progress Association
Belynda Waugh	Northern Region of GRC LGA
Leo Neil-Ballantine	Agforce
Cheryl Wickes	Southern Region of GRC LGA