



Gladstone Region LNG Community Consultative Committee

Monday 25 July 2011

2.00pm – 5.00pm

CAS Conference Room, Goonoon Street, Gladstone

1. Opening

The first meeting of the LNG Gladstone Region LNG Community Consultative Committee (RCCC) was called to order at 2.00pm on Monday 25 July 2011 at the Community Advisory Service Conference Room, Goonoon Street, Gladstone facilitated by Ms Ruth Kinslow, Acting Independent Chair.

2. Attendees

The following people attended the Gladstone Region LNG Community Consultative Committee meeting:

Gladstone Region LNG Community Consultative Committee Members	LNG Representatives
<ul style="list-style-type: none"> • Cr Maxine Brushe (Gladstone Regional Council) • Jeff Kidner (Volunteer Marine Rescue) • Karina Saxvik (Relationships Australia) • Veronica Laverick (Gladstone Regional Council) • Matt Cooke (Nhulunbu Health Service) • Blue Thomson (Local Marine Advisory Committee) • David Manttan (Department of Education and Training) • Grant Cooper (Gladstone Area Promotion and Development Limited) Proxy for Len Smith 	<p>APLNG</p> <ul style="list-style-type: none"> • Rob Gibb – Community Relations Manager • Danny O’Dell – Site Manager, ConocoPhillips Downstream APLNG (in attendance for Project Updates) <p>GLNG</p> <ul style="list-style-type: none"> • Garry Scanlan – Gladstone Regional Manager <p>QGC</p> <ul style="list-style-type: none"> • Lorna McGinnis – Manager Social Performance, Gladstone • Patrick Hastings – Technical Support Coordinator • Graham Hardy – Area Construction Manager OSBL (in attendance for Project Updates)
Apologies – Committee Members	Independent Chair
<ul style="list-style-type: none"> • Len Smith (Gladstone Area Promotion and Development Limited) Grant Cooper attended as proxy 	<ul style="list-style-type: none"> • Ruth Kinslow
Apologies – LNG Representatives	Secretariat
<ul style="list-style-type: none"> • Helen Simpson – Senior Community Relations Advisor GLNG 	<ul style="list-style-type: none"> • Robyn Sotiris – Stakeholder Feedback Coordinator (QGC)

Meeting agenda

The following items of business were discussed as per the meeting agenda:

Agenda item	Details
a. Introductions and Meeting Overview	<p>Ruth Kinslow led roundtable introductions of Community Committee members and APLNG, GLNG and QGC representatives.</p> <p>Ruth Kinslow gave a broad overview of the meeting format.</p>
b. Safety Moment	<p>Ruth Kinslow invited Committee members to share a safety moment.</p> <p>Lorna McGinnis (QGC) reminded attendees the importance of being aware of their surroundings and working environment when doing maintenance jobs in and around the home.</p>
c. Adoption of Minutes	<p>Ruth Kinslow asked the Committee to formally consider the 6 June 2011 minutes and asked for suggested changes.</p> <p>Amendment to minutes: Secretariat, Robyn Sotiris, indicated the following comment from a Committee member had been omitted from the minutes and requested it be included.</p> <p>ADD: A Committee member requested sufficient time for consultation to occur.</p> <p>The 6 June 2011 Gladstone Region LNG Community Consultative Committee minutes, with changes, were adopted by the Committee.</p>
d. Business Arising from Minutes	<p>Construction of QGC housing for workforce</p> <ul style="list-style-type: none"> • A committee member requested clarification as to what is the QGC workforce housing construction that has commenced. • Lorna McGinnis (QGC) indicated that site preparation has commenced on Curtis Island for the construction workers' camp and the first stage is scheduled to be functional in September. Podular have commenced construction of 14 townhouses off site at the Gold Coast whilst QGC awaits DA approval for the Gladstone site. <p>Availability of accommodation for emergency relief</p> <ul style="list-style-type: none"> • Veronica Laverick indicated that a meeting with GRC, motel proprietors and Emergency Relief Services, to address availability of accommodation for emergency relief, has not yet occurred. • A meeting has occurred with emergency relief providers and funding of \$32 000 has been awarded for emergency relief.
e. LNG Project Updates	<p>APLNG (presented by Danny O'Dell - Site Manager, ConocoPhillips Downstream)</p> <ul style="list-style-type: none"> • Civil works contract JV Fulton Hogan McCosker mobilised to site in June to commence Stage 1 site works • Stage 1 site works include limited clearing, grubbing, erosion

Agenda item	Details
	<p>and sediment control activities</p> <ul style="list-style-type: none"> • Dredging has commenced with two backhoe dredges currently deployed • Mainland facilities at Cell 3 Fisherman's landing (aggregate loadout) and Bensted Road (logistics centre) advanced • FLNE Platform under construction by GPC – transfer site for LNG facility construction/passenger transit • Current activities occurring under interim (pre-FID) arrangements • APLNG are awaiting announcement of Final Investment Decision (FID) • The SIMP will be lodged with the Coordinator General within 30 days of FID • APLNG will be introducing an Indigenous Engagement Strategy as a component of the SIMP <p>GLNG (presented by Garry Scanlan - Gladstone Regional Manager)</p> <ul style="list-style-type: none"> • Curtis Island site is currently being cleared. 60% of a total of 160 hectares has been cleared • The Modular Offtake Facility (MOF) is under construction at the Curtis Island site • The Logistics Centre at Port Central is being constructed and should be operational by end 2011 • RG Tanna aggregate storage and loadout facility under construction and operational end 2011 • Fisherman's Landing interim barge loadout facility under construction and operational August 2011 <p>QGC (presented by Graham Hardy - Area Construction Manager OSBL)</p> <ul style="list-style-type: none"> • 170 hectares of the Curtis Island site has been cleared • Construction of the permanent Material Offloading Facility (MOF) has commenced • The Construction Dock (Condock), a temporary facility to be utilised during construction to offload materials at Curtis Island, is under construction • Earthworks is underway, preparing the sites for the construction workers' camp and the LNG storage tanks • QGC's Port Central Ferry Terminal conducted successful "touch and go" marine trials in preparation for going into operations. The terminal will be the permanent mainland freight and passenger facility. • SIMP (Social Impact Management Plan) <ul style="list-style-type: none"> Indigenous Participation: <ul style="list-style-type: none"> - Indigenous training programs are commencing Housing: <ul style="list-style-type: none"> - Integrated Housing Strategy (IHS) has been submitted to the Coordinator General. QGC is awaiting its return. Health, Safety and Social Infrastructure: <ul style="list-style-type: none"> - Welcoming and Settlement program. QGC and WIN (Welcoming Intercultural Neighbours) have partnered, to offer a program that supports and assists new

Agenda item	Details
	<p>arrivals to Gladstone.</p> <p>Employment and Economic Development:</p> <ul style="list-style-type: none"> - School based training program is currently being developed with EQIP and QMEA <p>Road and Marine Traffic:</p> <ul style="list-style-type: none"> - “Road Aware: Staying Safe Together” campaign has commenced. (radio ads and roadside billboard messaging). - \$500 000 Gladstone Harbour Initiative includes partnerships with MSQ and VMR. (MSQ Boating Safety Handbook, public information sessions, VMR Handbook, VMR Rescue boat) <p>Sustainable Community Fund (SCF):</p> <ul style="list-style-type: none"> - \$400 000 - 13 Gladstone Region community groups were successful in obtaining funds for their projects. <p>Business arising from Project Updates</p> <ul style="list-style-type: none"> • The Steering Committee indicated that approx 150 – 175 employees will be required by each of the LNG facilities to operate their LNG plants. • The Steering Committee informed the members that the construction workers’ camps, to be located on Curtis Island, at each LNG site, will be demobilised at the completion of construction. • A Committee member suggested that there is insufficient supply of housing in Gladstone to cater for the growing demand. • A Committee member indicated that Gladstone Regional Council believes that 1 year’s supply of housing stock needs to be brought forward to accommodate for the current demand (ie 700 houses need to be built). • A Committee member indicated that there are insufficient childcare facilities in Gladstone to meet the current demand. The member said that some women are wanting to return to the workforce but can’t because they cannot access childcare.
<p>f. Community Feedback</p>	<p>Ruth Kinslow invited Committee members to share feedback from their networks. Issues raised by community members included:</p> <p>LNG Workers’ Behaviour – Recreational Activities</p> <ul style="list-style-type: none"> • A Committee member indicated that the Liquor Accord (Members: Police, GRC, Gladstone CBD business proprietors, Operators of licensed premises in Gladstone Region) would welcome assistance from all LNG proponents to provide security officers at night in the Gladstone CBD. • Lorna McGinnis (QGC) indicated that discussions will be occurring with Bechtel (a major employer of LNG workers) and an update will be provided at the next meeting. • Garry Scanlan (GLNG) suggested that keeping employees busy (ie. Involved in sport) during their recreational time could benefit local clubs. • A Committee member indicated that community groups will need to be informed of work rosters to enable them to

Agenda item	Details
	<p>organise events.</p> <ul style="list-style-type: none"> • Rob Gibb (APLNG) indicated that APLNG non-local employees will be obliged to leave Gladstone when they are rostered off. • A committee member indicated that recreational programs being implemented in Central Queensland mining towns may be useful as a guide to establishing a model for Gladstone. <p>Boating Safety</p> <ul style="list-style-type: none"> • VMR thanked QGC for their \$230 000 donation to purchase a rescue boat to be used in Gladstone Harbour. • VMR are working towards implementing strategies to ensure recreational boat users remain safe in the harbour: <ul style="list-style-type: none"> - Focus on education and training to keep boat users and VMR rescue crew up-to-date with the changes occurring in the harbour, as indicated by MSQ (ie. additional and/or repositioned buoys and markers, temporary exclusion zones) - Installation of a notice board at the Auckland Creek boat ramp to identify recent changes within the harbour • A Committee member indicated that manoeuvring through the entrance to The Narrows requires boat users to be vigilant. <p>Housing</p> <ul style="list-style-type: none"> • A Committee member gave an update on applications submitted by Gladstone residents for the GLNG Housing Program being administered by GRC. To date, 6% of applicants have been eligible to receive a grant through the program. 25% of applicants were ineligible due to earning in excess of the maximum limit of \$80 000 and 15.5% ineligible due to earning below the \$55 000 minimum. 3% of applicants were not long term residents of Gladstone, 6% were couples without children and 12.5% were single with no children. A further 25% of applicants were redirected by GRC's Community Advisory Service (CAS) to apply for assistance via other funding sources. People seeking information totalled 7%. • A Committee member indicated that there are currently 1900 apprentices in the Gladstone Region. QGC's plans to offer rental assistance to approximately 200 apprentices who meet the criteria, may enable them to live in a rental property rather than being housed by family and friends. • A Committee member indicated that housing programs being offered by LNG companies will assist some residents to remain buoyant. • A Committee member indicated that some professionals are relocating to the outskirts of Gladstone City due to affordability issues. • A Committee member indicated that it is predicted that housing new teaching staff, to commence the 2012 school year, will be difficult. School enrolments currently remain stable with numbers of students enrolling and leaving

Agenda item	Details
	<p>balancing out.</p> <ul style="list-style-type: none"> • Community members suggested that information be provided to the community (press release, information session) to inform them of the LNG housing strategies currently in place or due to be released, including a timeline of when Curtis Island construction workers' camps will be operational. • Lorna McGinnis (QGC) suggested GRC inform the community of the number of houses approved to be built by LNG proponents to house employees during their construction phase and the capacity of the 3 Curtis Island construction workers' camps, in the form of a media release. <p>Consultation Process</p> <ul style="list-style-type: none"> • A Committee member indicated that reports / documents that are to be discussed at upcoming meetings, need to be distributed in a timely manner to ensure sufficient time for members to collate community feedback. Allocation of sufficient time for consultation during meeting sessions was also requested. It was suggested that offline or additional sessions are considered appropriate if necessary. • Committee members expressed the need for urgent Coordinator General approval for the SIMP and IHS reports. The Committee members expressed views that the community requires these documents to assist with planning. The RCCC Committee members requested that LNG proponents communicate their request to the Coordinator General on their behalf. <p>ACTION:</p> <ul style="list-style-type: none"> • For the Steering Committee to forward on (via the appropriate officer in each LNG proponent) the RCCC members' request to the Coordinator General: All documents submitted to the Coordinator General need to be returned promptly to enable the Gladstone community to make future plans and move forward. • Rob Gibb (APLNG) advised consultation on SIMP and related strategies will commence with relevant agencies including GRC in the coming weeks. <p>Community Wellbeing</p> <ul style="list-style-type: none"> • A Committee member indicated that over 90 people have accessed "Alternatives to Aggression", a program that has been available to Gladstone residents for the past 12 months. The program requires support for continuation. <p>Indigenous Employment</p> <ul style="list-style-type: none"> • A Committee member indicated that by LNG industries offering opportunities for Indigenous Australians to undertake pre-employment programs, the participants will obtain the necessary skills to be qualified and work competently at their job. The Committee member suggested the implementation of the pre-employment programs would be most beneficial to

Agenda item	Details
	<p>Indigenous Australians if they commenced in the early stages of LNG project development, enabling each program's duration to be long and intense.</p> <ul style="list-style-type: none"> • Lorna McGinnis (QGC) suggested that a QGC Indigenous Relations officer could be invited to attend a future RCCC meeting if the members would like an update on QGC Indigenous Employment initiatives. • A committee member acknowledged that as a result of an Energy Skills Queensland / QGC / Bechtel program, three Indigenous people who participated in a work experience program on the QCLNG project, have been offered permanent employment on the project. • The LNG representatives indicated that they are eager to meet with the wider Indigenous community to provide information about employment opportunities and initiatives. <p>ACTION:</p> <ul style="list-style-type: none"> • LNG proponents (APLNG, GLNG, QCG) will engage with Matt Cooke and the wider Indigenous community in Gladstone, to provide information about employment opportunities and initiatives and seek feedback from the Indigenous community. <p>Gladstone Businesses</p> <ul style="list-style-type: none"> • A Committee member indicated that businesses in the region, located outside of Gladstone City, are hoping to capture opportunities to attract new arrivals and visitors to their area. • A Committee member enquired if it is possible to encourage Bechtel and other major contractors involved in the construction of LNG facilities, to assist non-CSG (Coal Seam Gas) local businesses with staffing. It was suggested that this could occur by way of informing the employees' partners, of the possible vacancies that exist in Gladstone. • A committee member enquired if a brief summary of each RCCC meeting could be circulated, via GAPDL, to all its members. • The RCCC minutes are publicly available. <p>Update requests</p> <ul style="list-style-type: none"> • A Committee member enquired as to whether an opportunity for RCCC members to speak with Bechtel representatives, had been secured. • Robyn Sotiris (Secretariat) said that Kevin Berg (Principal Vice President General Manager, Central Services Bechtel Australia Pty. Ltd) has accepted an invitation to attend a meet and greet opportunity with RCCC members. A time and date will be organised and Committee members will be notified. <p>ACTION:</p> <ul style="list-style-type: none"> • QGC will make enquires to confirm how the QGC funded dialysis unit for Gladstone Hospital is going to be staffed.

Agenda item	Details
g. Terms of Reference	<p>Patrick Hastings (QGC) referred the Committee members to the updated Terms of Reference for the Gladstone Region LNG Consultative Community Committee.</p> <p>Alterations to the Terms of Reference included:</p> <ul style="list-style-type: none"> • “Meeting members will receive a meeting reminder, meeting agenda, previous meeting minutes and any associated meeting material two weeks prior to the meeting date.” • “The Chairperson, after consultation with the Steering Committee, is authorised to make public comment on behalf of The RCCC, specifically about Committee meetings.” <p>Changes to the Terms of Reference were ratified by the Committee members.</p>
h. Independent Chair	<ul style="list-style-type: none"> • Garry Scanlan (GLNG) informed the Committee members that the RCCC Steering Committee had exhausted the list of people suggested previously by the Committee members. The position remains vacant. • Committee members suggested that the role of Independent Chair should be a remunerated position.
i. Membership	<ul style="list-style-type: none"> • The Steering Committee informed the Committee members that one membership position remains vacant due to the resignation of a member. • Committee members were encouraged to offer suggestions for a replacement. The Committee members indicated that the Steering Committee may formulate a list of suggestions for membership.

3. General Business

Agenda items for the next meeting were sought.

- QGC to provide update on status of Dialysis Unit at Gladstone Hospital
- Committee members’ renewal of 2 year membership (as per the Terms of Reference)

Meeting Close

The meeting was closed by Ruth Kinslow at 5.45pm.

The next Gladstone Region LNG Community Consultative Committee meeting will be held on Monday 12 September 2011 from 2.00pm – 5.00pm at the Community Advisory Service Conference Room, Goondoon Street, Gladstone.

4. Gladstone Region LNG Community Consultative Committee Members

Representative	Organisation
Cr Maxine Brushe	Gladstone Regional Council
Matthew Cooke	Nhulundu Health Service
Veronica Laverick	Gladstone Regional Council
Karina Saxvik	Relationships Australia
Len Smith	Gladstone Area Promotion and Development Limited (GAPDL)
Blue Thomson	Gladstone Local Marine Advisory Committee
Jeff Kidner	Volunteer Marine Rescue
David Manttan	Education Queensland