

# Meeting Minutes

<b>Subject</b>	Western Downs Regional Community Consultative Committee - June 2011	<b>Date</b>	15 June 2011
<b>Venue</b>	Miles and District Memorial Club	<b>Time (Start/Finish)</b>	3pm to 4.30pm
<b>Chairperson</b>	Barry Braithwaite	<b>Recorded by</b>	Jo Emery
<b>Attendees</b>	Kel Gaske, Scott Cawley, Anna Bacchus, Nan Gray, Doreen Goldsmidt, Cecily Brockhurst, Jeff Balnaves, Mary Crouch, Helen Thomas, Scott Maclean, Haydn Counsel, Jo Emery, Ken Horton, Daniel Holm		
<b>Apologies</b>	Craig Rutledge, George Moore, Ian Staines		

## 1. Agenda Topics

<b>Item 1 Description</b>	<b>Welcome and Introductions</b>
<b>Discussion</b>	Barry Braithwaite welcomed the members of the committee and opened the meeting. Members introduced themselves and their background

<b>Item 2 Description</b>	<b>Safety Moment</b>
<b>Discussion</b>	Scott Cawley informed members of emergency evacuation procedures for the venue

<b>Item 3 Description</b>	<b>Purpose of the Committee</b>
<b>Discussion</b>	<p>Barry Braithwaite talked about the purpose of the committee being related to managing social and economic impacts related to the APLNG project. Barry also reflected on the Joint Maranoa Regional Community Consultative Committee (with Santos and Origin) and how it worked.</p> <p>Daniel Holm reiterated that the purpose of the committee is to move beyond information provision and into involving members in working out solutions to social impacts.</p> <p>A question was raised about various engagement mechanisms from different companies. Daniel Holm informed the committee of some of the various committees that exist in the region and their respective purpose. Barry Braithwaite reiterated that the focus of this group should be social and economic, whereas other engagement groups focus on land access and water issues.</p>

Item 4 Description	Project Background and Update	
<b>Discussion</b>	<p>Ken Horton showed a DVD providing background information about the project. A short discussion about the project followed.</p> <p>Questions raised included:</p> <ul style="list-style-type: none"> <li>• Timeframes for development of infrastructure and camps</li> <li>• Coordination of a site tour to Talinga</li> <li>• Can a water expert come and talk to the committee about water issues</li> </ul>	
Action Item	Person Responsible	Deadline
Organise site tour of Talinga	Daniel Holm	Next meeting
Provide committee with in depth project presentation	Daniel Holm	Next meeting
Organise presentation by water expert	Daniel Holm	Next meeting
Provide committee with summary of camp locations, capacities and timeframes	Daniel Holm	Next meeting

Item 5 Description	Draft Terms of Reference	
<b>Discussion</b>	<p>Daniel Holm distributed proposed Terms of Reference for the committees' consideration. The Terms of Reference will be discussed and adopted at the next meeting. Any comments or suggestions in relation to the Terms of Reference can be emailed to Daniel.</p>	
Action Item	Person Responsible	Deadline
Comment on draft Terms of Reference	All	Before next meeting

Item 6 Description	Overview of Australia Pacific LNG Social Impact Management Plan	
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<b>Discussion</b>	<p>Daniel Holm presented a slide package outlining the content of the Australia Pacific LNG’s social impact management plan. The plan has the following broad headings:</p> <ul style="list-style-type: none"> <li>• Housing and accommodation</li> <li>• Community investment</li> <li>• Indigenous engagement</li> <li>• Community health and safety</li> <li>• Local content</li> <li>• Workforce and training</li> <li>• Land use and land access</li> <li>• Community engagement</li> </ul> <p>A discussion followed about the content of the plan:</p> <ul style="list-style-type: none"> <li>• The committee was of the view that there is a housing affordability crisis already evident. Mitigating impacts on housing affordability was considered of very high priority by those present. There was broad support for APLNG’s approach of indirect investment to bring forward development applications and supporting trunk infrastructure, as well as the direct investment in affordable housing. Support was also expressed for the proposed rental assistance program. It was suggested that Department of Communities’ “rent connect” program could support those objectives.</li> <li>• There was also a discussion about local content, and local procurement. It was suggested that APLNG should consider hiring a local business liaison person who could be based in the region and work with local businesses, connecting them to contracting opportunities within the APLNG project.</li> <li>• It was also suggested that there is a need for supporting programs that address the resilience and wellbeing of landholders, and not only focus on the economic benefits. It was suggested that the community centres and Agforce could be partners in such a program.</li> </ul>
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<b>Action Item</b>	<b>Person Responsible</b>	<b>Deadline</b>
Investigate whether APLNG can appoint a local supplier liaison officer to be based in the region	Daniel Holm	Next meeting
Report back on progress of housing strategy development	Daniel Holm	Next meeting
Investigate rent connect program as part of APLNG’s housing strategy	Daniel Holm	Next meeting
Investigate whether APLNG can develop/support a rural resilience program	Daniel Holm	Next meeting
Share housing strategy with committee	Daniel Holm	After FID

<b>Item 7 Description</b>	<b>Future Topics for the committee (see topics from Project overview)</b>
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<b>Discussion</b>	There was a short discussion about future topics for the committee to consider. It was concluded that housing affordability was the most pressing issue facing the communities presently and that that should almost be a standing item.	
<b>Action Item</b>	<b>Person Responsible</b>	<b>Deadline</b>
Include housing affordability on meeting agendas going forward	Daniel Holm	Next meeting

<b>Item 8 Description</b>	<b>2011 meeting calendar</b>	
<b>Discussion</b>	Daniel Holm asked the committee for meeting date constraints for the upcoming meetings. It was suggested that afternoons were preferable to mornings and that most days excepts Wednesdays would be good.	
<b>Action Item</b>	<b>Person Responsible</b>	<b>Deadline</b>
Develop meeting schedule based on constraints identified	Daniel Holm	Before next meeting

<b>Item 9 Description</b>	<b>Meeting close</b>
<b>Discussion</b>	The meeting was closed by Barry Braithwaite at 4.30pm