



## Gladstone Region LNG Community Consultative Committee

Tuesday 17 April 2012

2.00pm – 5.00pm

CAS Conference Room, Goondoon Street, Gladstone

### 1. Opening

The Gladstone Region LNG Community Consultative Committee (RCCC) was called to order at 2.10pm on Tuesday 17 April 2012 at the Community Advisory Service Conference Room, Goondoon Street, Gladstone, facilitated by Prof John Rolfe, Independent Chair.

### 2. Attendees

The following people attended the Gladstone Region LNG Community Consultative Committee meeting:

Gladstone Region LNG Community Consultative Committee Members	LNG Representatives
<ul style="list-style-type: none"> <li>• <b>Cr Maxine Brushe</b> (Gladstone Regional Council)</li> <li>• <b>Veronica Laverick</b> (Gladstone Regional Council)</li> <li>• <b>Maurie Frazer</b> (proxy) (Volunteer Marine Rescue)</li> <li>• <b>Blue Thomson</b> (Local Marine Advisory Committee)</li> <li>• <b>David Manttan</b> (Department of Education and Training)</li> <li>• <b>Grant Cooper</b> (Gladstone Area Promotion and Development Limited)</li> <li>• <b>Belynda Waugh</b> (Northern Region of GRC)</li> <li>• <b>Cheryl Wickes</b> (Southern Region of GRC)</li> </ul>	<p><b>APLNG</b></p> <ul style="list-style-type: none"> <li>• <b>Rob Gibb</b> – Community Relations Manager</li> <li>• <b>Nedizha Thierry</b> – Social Performance &amp; Compliance Coordinator (APLNG)</li> </ul> <p><b>GLNG</b></p> <ul style="list-style-type: none"> <li>• <b>Garry Scanlan</b> – Gladstone Regional Manager</li> <li>• <b>Meredith Gibbons</b> – Social impact Management Advisor - Sustainability GLNG</li> </ul> <p><b>QGC</b></p> <ul style="list-style-type: none"> <li>• <b>Lorna McGinnis</b> – Manager Social Performance, Gladstone</li> <li>• <b>Patrick Hastings</b> – Technical Support Coordinator</li> </ul>
<p><b>Apologies – Committee Members</b></p>	<p><b>Apologies – LNG Representatives</b></p>

<ul style="list-style-type: none"> <li>• <b>Jeff Kidner</b> (Volunteer Marine Rescue)</li> <li>• <b>Jayne Ball and Cynthia Smyth</b> (South End Progress Association)</li> <li>• <b>Karina Saxvik and Denise Reichenbach</b> (Relationships Australia)</li> <li>• <b>Leo Neill-Ballantine</b> (Agforce)</li> <li>• <b>Nhulundu Health Service</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Helen Simpson</b> – Senior Community Relations Advisor GLNG</li> </ul>
<b>Secretariat</b>	<b>Independent Chair</b>
<ul style="list-style-type: none"> <li>• <b>Robyn Sotiris</b> Stakeholder Feedback Coordinator (QGC)</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Prof John Rolfe</b></li> </ul>

### 3. Meeting Agenda

The following items of business were discussed as per the meeting agenda:

Agenda item	Details
<b>a. Introductions and Meeting Overview</b>	<p>Prof John Rolfe led roundtable introductions of Community Committee members and APLNG, GLNG and QGC representatives.</p> <p>Prof John Rolfe gave a broad overview of the meeting format and requested that Committee members identify any agenda items to be discussed during Community Feedback or General Business.</p>
<b>b. Safety Moment</b>	<p>Prof John Rolfe invited Committee members to share a safety moment.</p> <p>A Committee member reminded attendees that arriving safely to work each day is a number one priority. It is better to arrive 5 minutes late than jeopardise your safety whilst commuting.</p>
<b>c. Adoption of Previous Minutes</b>	<p>Prof John Rolfe asked the Committee to formally consider the 14 February 2012 minutes and asked for suggested changes.</p> <p>No amendments were made.</p> <p>The 14 February 2012 Gladstone Region LNG Community</p>

Agenda item	Details
	Consultative Committee minutes were adopted by the Committee.
<b>d. Business Arising from Previous Minutes</b>	<p><b>Childcare</b></p> <ul style="list-style-type: none"> <li>A Committee member acknowledged that Rio Tinto's childcare strategy will assist to address some of the childcare needs of the Gladstone community.</li> </ul> <p>The Steering Committee commended Rio Tinto's strategy and acknowledged that it is great that APLNG, GLNG and QGC have been able to be involved in the development of the childcare program.</p> <p>A Committee member commented that there continues to be a high level of public demand for childcare facilities in the Gladstone Region.</p> <p>Patrick Hastings informed the Committee members that BUSY At Work (QGC SIMP partnership) is establishing opportunities for local youth to be signed up to apprenticeship and traineeship programs across non CSG-LNG skills. One of its priorities is establishing traineeships within the childcare industry. This initiative will complement Rio Tinto's strategy.</p>
<b>e. Action Items</b>	<p><b>“QGC / APLNG will provide information about the control of acid sulfate soils during the construction of the Gladstone Harbour Pipeline Crossing.”</b></p> <ul style="list-style-type: none"> <li>Lorna McGinnis provided a summary of the acid sulfate soil management plan that is in place during the construction of the Gladstone Harbour pipeline crossing.</li> </ul> <p><b>ACTION:</b> Lorna McGinnis to forward acid sulfate management plan information to members.</p> <p><b>“A representative of MSQ will be invited to attend the 17 April RCCC meeting as a guest speaker, to update the Committee on MSQ's Gladstone Harbour marine safety activities and initiatives.”</b></p> <ul style="list-style-type: none"> <li>Steering Committee provided Committee members with a GPC map that identifies existing and proposed maritime exclusion zones within the Port of Gladstone</li> <li>John Fallon (MSQ) attended the meeting and provided committee members with an overview of MSQ's role and initiatives in Gladstone. <ul style="list-style-type: none"> <li>MSQ monitors 3 categories of vessels operating in the Gladstone Harbour - recreational, trade (including bulk</li> </ul> </li> </ul>

Agenda item	Details
	<p>carriers, large barges) and commercial including construction craft.</p> <ul style="list-style-type: none"> <li>- MSQ provides information to trade and commercial vessels to inform them of activity occurring in the Harbour.</li> <li>- Trade ships have right of way in Gladstone Harbour due to their inability to manoeuvre quickly and easily</li> <li>- Monthly safety forums are conducted, with project representatives attending</li> <li>- Working groups for smaller contractors are conducted weekly, to provide education and legislation updates, with initiatives being passed up the chain to the Project Proponents and MSQ</li> <li>- Recreational boaties are a focus area for providing awareness of safety procedures and regulations. MSQ has partnered with QGC and VMR to implement a safe boating awareness campaign for recreational boaties in Gladstone. Hand outs and safe boating tips are issued to boat users at boat ramp engagement sessions and major events such as the Boyne Tannum Hookup.</li> </ul> <p>A Committee member commended the QGC / MSQ recreational safe boating initiative. It has been noted that there has been an improvement in the number of boat operators adhering to the rules of the Harbour.</p> <p>A Committee member asked if Water Police and Boating &amp; Fisheries were present in Gladstone. John Fallon acknowledged that there are Water Police based in Gladstone and Boating &amp; Fisheries has one officer who is supported by staff from Bundaberg and Yeppoon.</p> <p>In response to a question from a Committee member, John Fallon informed attendees that the cyclone moorings located near Passage Island are scheduled to be removed.</p> <p><b>“The Steering Committee will provide an update, at the next RCCC meeting, on the Community Safety Campaign being developed by Bechtel.”</b></p> <ul style="list-style-type: none"> <li>• Lorna McGinnis reported that Bechtel have been working very closely with key stakeholders. LNG proponents are expecting</li> </ul>

Agenda item	Details
	<p>a proposal from GRC for involvement in the Community Safety Program developed in conjunction with Bechtel, Police and other key stakeholders including venue licensees.</p> <p><b>ACTION:</b> Steering Committee will continue to keep the Committee members up to date on the progress of the Community Safety Campaign.</p> <p><b>“The Steering Committee will source feedback from its contractor to identify the mechanisms in place to manage fatigue.”</b></p> <ul style="list-style-type: none"> <li>• Garry Scanlan provided an overview of GLNG’s Fatigue Management Plan and suggested that all 3 LNG proponents’ policies would be similar. A Fatigue Management program is part of the Project’s commitment to ensure the safety and health of all individuals. <ul style="list-style-type: none"> <li>- Fatigue risks are regularly monitored and assessed</li> <li>- Everyone on site has an obligation to look after each other</li> <li>- Working hours – Locals: 5 days (50hr) with Saturday overtime optional. Non-locals: 6 days (58hr)</li> <li>- Baseline for shifts (with variations to the theme): 4 weeks on, 1 week off.</li> <li>- Fatigue Management planning takes into consideration bus and ferry travel time.</li> </ul> </li> <li>• Rob Gibb provided information relating to rostering and fatigue management initiatives: <ul style="list-style-type: none"> <li>- 12 on / 1 off roster is not uncommon in the Australian construction industry. It is generally implemented for short campaigns to complete critical work.</li> <li>- Dehydration is one of the most significant contributions to fatigue.</li> <li>- APLNG had implemented a voluntary Hydration Testing Program which evaluated hydration levels throughout a typical day and provided participants with constructive feedback relating to their current fluid intake levels. Many participants responded positively by increasing their fluid intake, hence, improving their hydration levels throughout the shift.</li> <li>- The main point about the importance of maintaining hydration levels is the link to fatigue and worker/workplace safety.</li> </ul> </li> </ul>

Agenda item	Details
	<p><b>“The Steering Committee will identify some avenues that may be available, to profile the RCCC to ensure the community are aware of the Committee and its purpose.”</b></p> <ul style="list-style-type: none"> <li>• Steering Committee invited suggestions from the Committee members of how they could best support RCCC members in reaching their own networks.</li> </ul> <p><b>ACTION:</b> Secretariat will provide the Committee members with a draft RCCC community information brochure for their approval at the 19 June RCCC meeting.</p>
f. SIMP Overview	<p><b>Gladstone LNG SIMP (Social Impact Management Plan) Initiatives</b></p> <p>A summary of the current status of the 3 LNG’s SIMP initiatives was provided to the Committee members. New initiatives include:</p> <ul style="list-style-type: none"> <li>• <b>Housing</b> <ul style="list-style-type: none"> <li>- Mainland workforce housing delivered to date: APLNG 45; GLNG 11; QCLNG 10</li> </ul> </li> <li>• <b>Community Health &amp; Safety</b> <ul style="list-style-type: none"> <li>- APLNG - Evaluating ‘Air Your Dirty Laundry’ program supporting awareness of family and domestic violence</li> </ul> </li> <li>• <b>Community Investment / Liveability</b> <ul style="list-style-type: none"> <li>- APLNG – Upgrade of Mount Larcom Showground</li> <li>- QGC – Funding provided for Welcoming Intercultural Neighbours partnership to continue in 2012</li> <li>- QGC – Funding provided for CVA Gladstone Harbour Catchment Care Program partnership to continue in 2012</li> </ul> </li> <li>• <b>Indigenous Engagement</b> <ul style="list-style-type: none"> <li>- Joint LNG initiative - Indigenous Opportunities</li> </ul> </li> </ul>

Agenda item	Details
	<p style="text-align: center;">Workshop conducted on 23 March</p> <ul style="list-style-type: none"> <li>• <b>Employment and Training</b> <ul style="list-style-type: none"> <li>- School based training programs – vocational and professional pathways</li> </ul> </li> <li>• <b>Environment</b> <ul style="list-style-type: none"> <li>- APLNG – foundation customer for GAWB cross harbour sewage and water pipeline</li> </ul> </li> <li>• <b>Community Engagement</b> <ul style="list-style-type: none"> <li>- Collaborative LNG (APLNG, GLNG, QGC, Bechtel) Community engagement – KinKora Shopping Centre manned information stand 12 May</li> </ul> </li> </ul> <p><b>Business arising from SIMP Update</b></p> <ul style="list-style-type: none"> <li>• A Committee member asked for the Gladstone LNG SIMP Initiatives document to be reformatted to clearly identify actual spend vs money committed but not yet invested in the Gladstone community.</li> </ul> <p><b>ACTION:</b></p> <p>The Steering Committee will amend future issues of the Gladstone LNG SIMP Initiatives, ensuring actual spend in the Gladstone Region is separated from money committed but not yet invested in the community.</p>
g. LNG Project Updates	<p><b>APLNG Project Update</b> (presented by Rob Gibb – Community Relations Manager)</p> <ul style="list-style-type: none"> <li>• Summary of Project Update:</li> </ul>

Agenda item	Details
	<ul style="list-style-type: none"> <li>- Curtis Island workforce accommodation site preparation has commenced. Camp will commence operation mid 2012. Potable water and sewage facilities from the GAWB pipeline is required</li> <li>- Concrete batching plant has been erected</li> <li>- LNG tank foundations have commenced</li> <li>- FLNE (Fisherman's Landing Northern Expansion) mainland facilities are progressing. Following testing, the RORO (Roll On Roll Off) facility is almost ready for operation</li> <li>- At the completion of the FLNE facility, all APLNG marine movements will cease operating from the Gladstone Marina</li> <li>- At the end of March, the project has employed a total of 1793 personnel, comprising of 904 locally sourced employees</li> </ul> <p><b>GLNG Project Update</b> (presented by Garry Scanlan - Gladstone Regional Manager)</p> <ul style="list-style-type: none"> <li>• Summary of Project Update: <ul style="list-style-type: none"> <li>- Train 1 construction underway</li> <li>- 2 LNG tanks are coming out of the ground</li> <li>- Curtis Island workforce accommodation at Camp Hill – 155 rooms occupied with a total of 288 available. Next 288 rooms on hold - awaiting DERM permit. 576 rooms online by end of May. Health &amp; fitness facilities under construction</li> <li>- Completion of Port Central Ferry Terminal and RORO facilities were delayed due to pontoon issues. It is anticipated that GLNG marine activity will cease operating from the Gladstone Marina in approx 6 weeks</li> <li>- Currently, employees are required to car pool (minimum of 2 occupants per vehicle) to reduce the amount of traffic in the Marina area</li> </ul> </li> </ul> <p><b>QGC Project Update</b> (presented by Lorna McGinnis – Manager Social Performance, Gladstone)</p>

Agenda item	Details
	<ul style="list-style-type: none"> <li>• Summary of project update: <ul style="list-style-type: none"> <li>- LNG Tank B - first segment of 2<sup>nd</sup> lift tank wall concrete pour planned for this week.</li> <li>- Train #1 construction commenced. Train #2 foundation excavation underway</li> <li>- Foundations for trains has commenced</li> <li>- Awaiting GAWB pipeline. Currently barging water and sewage</li> <li>- Curtis Island workforce accommodation - 245 rooms occupied. Stage 2 will be completed in April with the installation of 427 additional beds – Total capacity 672</li> <li>- QGC Gladstone construction team now operating out of Curtis Island office. QGC public shopfront, manned by Social Performance Team, will continue to operate out of 72 Goondoon Street. Operations team based in Gladstone</li> <li>- Gladstone Harbour Pipeline Crossing has commenced. Temporary infrastructure (bridge and causeway) at Humpy Creek is being installed.</li> <li>- All of the pipeline (mainland and across the Harbour) will be buried using a variety of construction methodologies, suitable to terrain characteristics.</li> </ul> </li> </ul> <p><b>ACTION:</b></p> <p>Lorna McGinnis to provide information relating to where the land based fill is sourced for the Pipeline Crossing.</p> <p><b>Business arising from Project Updates</b></p> <ul style="list-style-type: none"> <li>• A Committee member asked the Steering Committee members to identify where local and non-local workers drive-in-drive-out (DIDO) are parking their vehicles prior to boarding the ferries to Curtis Island.</li> </ul> <p>Garry Scanlan informed the Committee members that GLNG workers are not accessing public parking facilities. Designated parking facilities must be utilised. Local workers are encouraged to use the bus service.</p> <p>Lorna McGinnis informed the Committee members that local QCLNG workers utilise the purpose built short term carpark at Port Central. A long term parking facility has been constructed at Alf O'Rourke Drive.</p>

Agenda item	Details
<b>h. APLNG 6 Monthly Report</b>	<p>On behalf of Rob Gibb, the Secretariat emailed a copy of the APLNG 6 Monthly Report following the 14 February RCCC meeting. Nedizha Thierry enquired if there were any comments relating to the report.</p> <p>No comments were submitted by the Community members.</p>
<b>i. QGC SIMP</b>	<p>Lorna McGinnis announced that the QCLNG SIMP has been approved by the Coordinator General's Department. Committee members were given a copy of the document.</p>
<b>j. General Business</b>	<p><b>School Based Apprenticeships and Traineeships</b></p> <ul style="list-style-type: none"> <li>A Committee member indicated that there has been a significant decline in the number of students undertaking school based apprenticeships and traineeships in the Gladstone Region, whilst other regions are experiencing increases in uptake. In 2011, 130 students were signed-up by the end of the year. In 2012 to date, only 15-18 students have been placed.</li> </ul> <p>The question was posed; "Is this because local industries don't have the same amount of skilled labour / tradespeople to support / mentor an apprentice or trainee?"</p> <p>A Committee member indicated that it was identified at a recent Chamber of Commerce meeting that Gladstone businesses are losing employees after they have invested time and money into up-skilling them.</p> <p>A Committee member asked if the youth's interest in the program remains. A response indicated that yes, students are interested but businesses are unable to offer positions.</p> <p>Rob Gibb stated that due to the contractor's age restrictions for working on LNG sites in Gladstone, school based apprenticeships and traineeships cannot be offered.</p> <p>Garry Scanlan informed the Committee members that the LNG proponents are involved in other education initiatives.</p> <p>Patrick Hastings asked if the program offered only the traditional trade apprenticeships. The response indicated that the availability of traditional trades has decreased, with positions in childcare and hospitality on the increase.</p> <p>Patrick Hastings informed the Committee members that the unemployment rate for people aged between 18 and 25 in Gladstone is approx 18%. Accessing these unemployed</p>

Agenda item	Details
	<p>people has been challenging for BUSY At Work.</p> <p><b>Good Corporate Citizenship</b></p> <ul style="list-style-type: none"> <li>A Committee Member asked what of LNG Proponents were doing to be “Good Corporate Citizens” over and above their conditioned requirements within the SIMP.</li> </ul> <p>The Steering Committee highlighted each of the LNG Proponents’ extensive community investment programs.</p> <ul style="list-style-type: none"> <li>Patrick Hastings referred to the QCLNG SIMP and stated that it addresses specific social impacts that were identified during the EIS process. QGC’s SIMP is inclusive of required expenditure for impact mitigation and voluntary social investment initiatives (eg. QGC Sustainable Communities Fund).</li> </ul> <p><b>Affordable Housing</b></p> <ul style="list-style-type: none"> <li>Garry Scanlan informed the Committee members that APLNG, GLNG and QCLNG have committed a combined total of \$19.8M towards an affordable housing initiative that is due to commence shortly. Catalyst Affordable Housing (trading as Gladstone Affordable Housing) has been established to build affordable properties, with the first products due to be available by the end of 2012.</li> </ul> <p><b>Bechtel Harbour Cruise</b></p> <ul style="list-style-type: none"> <li>Committee members were informed that Bechtel would like to invite RCCC members and their proxies to attend a harbour cruise on 26 April. LNG Proponents will be present throughout the cruise to provide information to attendees, specific to their LNG Project.</li> </ul> <p><b>Collaborative LNG Community Engagement</b></p> <ul style="list-style-type: none"> <li>The Secretariat provided Committee members with a one</li> </ul>

Agenda item	Details
	<p>page summary of each of the recent collaborative LNG community engagement sessions conducted: Information stand manned at BAM, Tannum Sands on 5 March and the Indigenous Engagement Workshop on 23 March</p> <ul style="list-style-type: none"> <li>The Secretariat informed Committee members that the next collaborative LNG community engagement will be a manned (APLNG, GLNG, QGC, Bechtel) information stand at KinKora Shopping Centre on 12 May.</li> </ul>
<p><b>k. RCCC Membership</b></p>	<p><b>GAPDL Proxy</b></p> <ul style="list-style-type: none"> <li>The Secretariat informed the Committee members that GAPDL has formally notified the RCCC Secretariat that Darryl Branthwaite is the proxy for Grant Cooper.</li> </ul> <p><b>Nhulundu Health Service</b></p> <ul style="list-style-type: none"> <li>The Secretariat informed the Committee members that Nhulundu Health Service's representative, Matt Cooke, has resigned from the RCCC due to an employment change in the near future. A letter has been sent to Nhulundu Health Service requesting feedback as to whether or not the organisation wishes to continue its membership. The Secretariat is awaiting a written response.</li> </ul>

#### 4. Agenda items for the next meeting

- Indigenous Engagement Workshop update
- QCLNG 6 Monthly SIMP Report

#### 5. Meeting Close

The meeting was closed by Prof John Rolfe at 5.10pm.

The next Gladstone Region LNG Community Consultative Committee meeting will be held on Tuesday 19 June 2012 from 2.00pm – 5.00pm at the Community Advisory Service Conference Room, Goonoon Street, Gladstone.

### Gladstone Region LNG Community Consultative Committee Members

Representative	Organisation
<b>Cr Maxine Brushe</b>	Gladstone Regional Council
<b>TBA</b>	Nhulundu Health Service
<b>Veronica Laverick</b>	Gladstone Regional Council Community Advisory Service
<b>Karina Saxvik</b>	Gladstone Interagency Group
<b>Grant Cooper</b>	Gladstone Area Promotion and Development Limited (GAPDL)
<b>Blue Thomson</b>	Gladstone Local Marine Advisory Committee
<b>Jeff Kidner</b>	Volunteer Marine Rescue
<b>David Manttan</b>	Education Queensland
<b>Jayne Ball</b>	South End Progress Association
<b>Belynda Waugh</b>	Northern Region of GRC LGA
<b>Leo Neill-Ballantine</b>	Agforce
<b>Cheryl Wickes</b>	Southern Region of GRC LGA