

Meeting Minutes

Subject	Pipeline Regional Community Consultative Committee – Dinner Meeting	Date	Monday 11 th August 2014
Venue	Theodore Hotel Motel – Meeting room	Time (Start/Finish)	5.30pm for a 6.00pm start – 7.30pm
Facilitator	Bronwyn Christensen (BC)	Recorded by	Kimberley Crawford
Attendees	<p>Vaughn Becker (VB) Community, Doug Adam (DA) TDDA, Richard Cox (RC) Community, Daphne Donner (DD), Keith Shoecraft (KS), Judy Green (JG) OE Project, Graeme Hogarth (GH) OE Project</p> <p>Invited Attendees: Jayne Arthur (JA) OE Operations, Steve Emery (SE) OE Operations, Warren Twist (WT) OE Project, Kimberley Crawford (KC) OE Operations</p>		
Apologies	Warren Middleton Councillor, Michael Ball & Adrian Westwood		

1. Agenda Topics

Item 1	Meeting Opened at 6:00pm
Discussion	Round table introductions of attendees. Apologies were noted.
Item 2	Safety Moment
Discussion	<p>GH discussed the importance of travelling at a safe distance behind other vehicles when driving. GH was involved in an incident recently where there were two vehicles in front of him which collided with each other due to tail gating. The vehicle behind GH was also extremely close to colliding with his vehicle as it too was tailgating.</p> <p>GH expressed the importance of leaving an appropriate distance between your vehicle and the car in front of you. It is also very important to be conscious of other vehicles travelling closely behind you and along side of you.</p>
Item 3	Confirmation of Minutes and Actions from meeting 24 th March 2014
Discussion	<p>No concerns or questions were raised.</p> <p>Jayne Arthur and Steve Emery were introduced and welcomed by the committee.</p> <p>BC asked of the current status regarding the letter of support for the Thangool Airport Upgrade.</p> <p>JG advised that the funding was conditional on BSC receiving funding from Royalty for Regions and unfortunately BSC was unsuccessful in the last round but would reapply next round and were also applying for LGGSP funding they applied for this through the Dept of Local Gov, Community Recovery and Resilience and were waiting to hear if this was successful.</p>

	Minutes moved by Vaughn Becker and seconded by Richard Cox. Carried
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Item 4	APLNG Project Update
Discussion	<p>GH presented the project update - Upstream and Downstream components of the project and pipeline construction.</p> <p>The total recordable injury frequency rate (TRIFR) for the Upstream component of the project stands at 4.8 with 2.4 being pipeline related. This is a good safety achievement across the entire Australia Pacific LNG Project and specifically relating to the pipeline construction.</p> <p>The presentation contained pictures of the current Curtis Island, Eurombah Creek, and Condabri Central sites.</p> <p>VB questioned if we power the sites ourselves with our gas? GH advised the power is supplied from the power grid.</p> <p>GH advised that the last lot of construction equipment left camp 4 the prior week. There is a small crew remaining to work on some minor subsidence on the ROW.</p> <p>RC commented that subsidence will be the next issue to be addressed with landowners however this is un-identifiable until there is enough rain and we are yet to have a large scale rain event. GH confirmed that this issue would be addressed by operations as part of ROW patrols.</p> <p>Final restoration crews are closing out works on the pipeline route and road inspections were completed.</p> <p>JG reiterated that if anyone comes across project related signage, or issues that they believed related to the APLNG project to please encourage them to contact her ASAP.</p> <p>It was reiterated that the project is still working on finalising access tracks and minor construction issues with individual landowners.</p> <p>Due to oversupply of camps on the market MCJV are still to sell and remove the camp units at Camp # 4 site.</p> <p>Commissioning of the southern end of the line to the Midline Station will be complete next month and will be filled with gas. The remainder of the line will wait for the LNG Plant at Curtis Island to be complete before it is filled with gas.</p> <p>JG advised that the Banana Shire Council RIA for road use during pipeline construction has been signed and road maintenance was being carried out with council in line with their maintenance programs – BSC was managing these works and the timing of them. BSC are still in the process of completing some permanent accesses for the project.</p> <p>Local content - JG advised that there have been some minor issues with potential suppliers to the construction of the Biloela Operations Base not meeting HSE standards. These issues had been dealt with appropriately. Sommer and Staff are currently seeking local suppliers for roofers,</p>

	<p>concreters, fencers, roller doors, door and door frames, landscaping, line marking and painting.</p> <p>The construction of the base commenced in July and is expected to be completed by December 2014.</p> <p>JA and SE presented on the ongoing operations role.</p> <p>Workshops will be planned with Banana Shire Council regarding emergency response plans which will also include participation from the other gas companies as a joint exercise.</p> <p>SE explained that commissioning should be at the Midline Station by the end of next month. The commissioning process includes:</p> <ul style="list-style-type: none"> • Function testing • Purging with nitrogen • Testing valves and safety systems • Testing SCADA communication systems • Ensuring communications are established with Brisbane Central Control Centre. <p>Weed control is still a main focus. Operations will do a weed wash down on every vehicle at the end of every shift prior to the hand over to the oncoming shift regardless of where the vehicle has travelled.</p> <p>.</p> <p>Operations are in the process of organising a helicopter video shoot to help monitor changing conditions along the pipeline route.</p> <p>JG explained that Origin participated in the CARS Program again this year. This year showed an increase in attendance at both Biloela and Moura State High Schools. The sessions include an E-Learning Session, Video Session and Practical Session which simulates using the jaws of life at a simulated car accident and a quite confronting video presented by QFS which featured real families.</p> <p>The Community Skills Scholarship also showed an increase in applicants with 6 recipients selected from the Banana Shire this year. JG explained while this is a financial incentive for the apprentice, there are also financial benefits for the employer promoting and encouraging long term employment within the company and local community.</p> <p>JG explained this year's attendance at the Wandoan, Taroom, Theodore, Callide Valley and Mt Larcom Agriculture Shows. This year's display included a Dial Before You Dig model and APLNG Project Information.</p> <p>JG advised that OE is currently working with BSC to compile a proposal for a Tourism and Economic Strategy under the SIMP funding which will incorporate the whole of the shire. Workshops have recently been held to assist staff in drafting this proposal.</p>
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Item 5	Community Queries and Feedback
Discussion	<p>Round table discussion –</p> <p>KS - Advised that the township of Theodore had no problems with the haul</p>

	<p>trucks or project traffic and that this had been managed exceptionally well by the APLNG project who had interacted well with the school buses and there were no complaints from the school bus drivers which had been an area of major concern. He expressed his disappointment in the lack of work in central Queensland now, pointing out that this is not the gas industries fault but the decrease in industry as a whole. He appreciated the mature manner in which KC and JG adopted when dealing with any issues that arouse and good relationships were maintained even when dealing with difficult problems.</p> <p>RC – Advised that the project went extremely well. There are small ongoing issues which cannot be controlled such as waiting for rain to see the regrowth along the right of way and erosion problems. He is confident that if issues arise they will be dealt with in a timely and proficient manner.</p> <p>DD – Was surprised at the efficiency of the project and how quickly it passed through. She expected there to be more of a “boom” in Taroom, but there was no effect on the town, which was good. She thanked the project for the way in which the pipe haulage trucks were managed.</p> <p>DA – The thought of pipe haulage through Taroom was daunting but went very smoothly. The trucks were very courteous to other drivers and the township. Congratulated the project as a whole and expressed that it is a shame it is now over.</p> <p>VB – Thanked the team members present in the meeting and welcomed JA and SE. Expressed his gratitude with the projects assistance through various programs and support with community groups along with money invested in infrastructure throughout the shire. The communities have greatly appreciated all of the contributions. Little things like sunscreen and lip balm, hat’s that the project gave away, contributions to raffles etc were just as important as the bigger items and showed we were part of the community.</p> <p>Where to now? The RCCC hoped that OE commitment to the communities wouldn’t decline as even though the construction is complete OE will still be operating in the area. OE confirmed that it would maintain relationships via the operations group.</p>
RCCC Future	<p>JG explained the purpose of the establishment of the RCCC which was a condition from the Coordinator General’s Report - the project was conditioned to have RCCCs in Gladstone, Banana Shire, Maranoa and Western Downs “for the life of the project”; however “APLNG may provide a case to the Coordinator-General to alter, restructure or extinguish these arrangements” with the agreement of the CG following consultation with RCCC members and key stakeholders.</p> <p>The RCCC can make a recommendation as to the level of interest in changing the agreed structure from its current form – quarterly meetings. Options could include reducing the number of meetings – bi-annual or annual, or ceasing the RCCC entirely.</p> <p>Banana Shire Council would also need to support the agreed approach.</p> <p>If all are in agreement on a preferred course of action, then we would engage with the CG office and provide them with evidence that key stakeholders have been consulted. This would include a supporting letter from the Chair of the RCCC and BSC, along with minutes of the meeting.</p>

	<p>BC lead the discussion as to where the RCCC meeting goes now.</p> <p>Several points raised by the committee included:</p> <ul style="list-style-type: none"> • The importance of keeping the committee active in case of any future necessity to meet e.g. if there is an emergency or that they felt OE wasn't committed to continued dialog with communities within BSC. • Keeping the committee active will enable more frequent meetings to be held if future construction occurs in the shire (further OE developments). • Agreed that there is not enough new project information or impact on local communities to continue quarterly with meetings. • It was agreed that the RCCC needed to continue in a lesser extent and that meeting would be less frequent. • Committee agreed that at the current time an annual meeting would be conditioned, but if required they could reconvene at short notice, and work in closely with BSC. <p>After discussion as to when the next meeting would be held it was decided and agreed upon by committee members that the first meeting would be held early 2015 – Proposed for February. OE to organise with Chair Bron Christensen and BSC to ensure that date doesn't clash with other commitments by members. Action moved by Vaughn Becker and second by Doug Adams.</p>
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Item 6	Summary
	<p>JG thanked the committee for all of their input and assistance over the life of the project and expressed how it has been a joy to work with them all throughout their different communities and time taken to resolve issues and the support received was greatly appreciated on both a professional and personnel level.</p> <p>GH thanked the committee for helping with solving issues throughout the project and appreciated the time they had taken to contribute and attend the RCCC Meetings.</p> <p>BC thanked the project for the effort which was put in and that the project had a very high and commendable reputation.</p>

Item 7	Meeting Close 7.20pm
Discussion	Roundtable thank you for attending and goodbye before committee departed.

2. Next Meeting

Date	Feb 2015 – OE to liaise with committee to determine date.
Time	5.30pm for 6.00pm
Venue	Theodore Hotel Motel
Chairperson	Bronwyn Christensen

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