

Meeting Minutes

Subject	Western Downs Regional Community Consultative Committee	Date	6 December 2012
Venue	Dogwood Crossing, Murilla Room	Time (Start/Finish)	2 – 5pm
Chairperson	Kerry Mulholland (KM)	Recorded by	Sarah Parkinson
Attendees	Glenn Strandquist, Arthur Gearon, Rev Jeff Balnaves, Kel Gaske, Cr George Moore, Cecily Brockhurst, Doreen Goldsmidt, Rob Hart (RH), Sue Horn (SH), Martin McVicar (MM), Kerry Mulholland.		
Apologies	Craig Rutledge, Amanda Thomas, Jim Strongman, Cr Charlene Hall, Scott Bird (SB).		

1. Agenda Topics

Item 1	Meeting Opened – 2.10pm
Discussion	<p>KM opened the meeting and welcomed committee members.</p> <p>Apologies: Craig Rutledge, Cr Charlene Hall, Jim Strongman.</p> <p>Resignations: N/A</p>
Item 2	Safety Moment
Discussion	<p>MM reminded the committee to be aware of the change in driving conditions throughout the festive period asking people to be aware of increased traffic and adapt accordingly. APLNG's currently conducting a radio campaign to remind people to be safe, courteous and vigilant on the roads and take extra time for journeys.</p>
Item 3	Confirmation of Minutes and Actions from September Meeting
Discussion	<p>KM asked the committee to formally consider the 13 September meeting minutes. The committee adopted the minutes as a true and accurate record.</p>
Item 4	Update on actions from September meeting
Discussion	<p><u>Explore contractor clauses and advise which level of contractor must have IVMS.</u></p> <p>Exert from the APLNG Land Transport Directive as follows:</p> <p>3.8 In Vehicle Monitoring System (IVMS) All heavy vehicles and vehicles operated in field locations (including contractor vehicles) must be fitted with an approved in-vehicle monitoring system (IVMS). In special circumstances such as short term use of a hire vehicle, the relevant manager may grant an exception from this requirement where it has been confirmed that a vehicle with an approved IVMS cannot be procured. The IVMS requirement is mandatory for inclusion in all new tender documents and new contract service agreements.</p> <p>it is important to be aware that this has not been fully executed as yet and</p>

	<p>APLNG will be following through with contractors and sub contractors in 2013 (Tier three and tier four will be required to have IVMS).</p> <p>APLNG have recruited a Land Transport Manager to analyse the information provided by the IVMS system.</p> <p><i>Q: How does APLNG manage vehicle weights (overweight vehicles)?</i> <i>A: RH to follow up and provide details at the March meeting.</i></p> <p><i>Q: What is happening with the traffic monitoring information and what are the consequences?</i> <i>A: APLNG contractors' monitor their own information.</i></p> <p>Cr Moore arrived 2:25pm.</p> <p><u>Update on CARS program for community</u></p> <p>There is an opportunity to have the CARS program extended to the wider community. It was previously offered in 2010 however it had a low take up. This is under internal review.</p> <p>A community member said there would be interest from the Blue Care providers and other service providers driving in the community looking for ways to cope with the changed traffic conditions.</p> <p>SH wanted to speak to community members prior to going back to the program to develop ideas. SH will follow up with RCCC members individually.</p> <p><u>Update on feral animal control on APLNG properties</u></p> <p><Provided as part of project update></p> <p><u>Update on publicising RCCC local members</u></p> <p>Discussion was had on how to link RCCC awareness building to a local event. The most likely being the Miles Horizon Housing Opening where media and an awareness day could provide a significant event to:</p> <p>A) Raise awareness of the group B) Show (by example) the work it does C) Each person's portfolio.</p> <p>This was supported by the committee. Action for MM to develop a plan through marketing.</p> <p>A community member asked about dividing the group into Miles and Chinchilla so the community knows their specific local contacts.</p> <p>The group agreed to raise awareness of the RCCC group and the activities.</p>
--	--

Action Item	Person Responsible	Deadline
Follow up overweight vehicle management	RH	March 13
Update on CARS program for the wider community	SH	March 13
Develop a plan through marketing for RCCC member event	MM	March 13
Publicise the RCCC members	RH	March 13

Item 5	Project Presentation (Rob Hart)
Discussion	<p>APLNG is keeping to schedule and budget. The dry weather has allowed APLNG to stay on schedule.</p> <p>Work is 20% complete overall.</p> <p>Drilling</p> <ul style="list-style-type: none"> • 127 Phase 1 operated wells have been spudded to end of September 2012 • 307 operated wells in the "land bank" • A 3rd Savanna hybrid coil drill rig is operational, a 4th conventional rig is mobilising later this year • Options for further rigs are available, a 'top set' rig will start in January <p>Gathering (water pipe / gas pipe / telecommunications)</p> <ul style="list-style-type: none"> • 788 of 1,100 operated wells have been scouted • East Coast Pipelines delivering gathering systems in Spring Gully and WDS starting in Combabula / Reedy Creek • Condabri gathering installation underway with Leightons mobilising 3 work fronts • Alot of Leighton's activity down the Leichhardt, just went through Fairymeadow Road. • About to start drilling at Reedy Creek / Combabula <p>Gas & Water Facilities</p> <ul style="list-style-type: none"> • 6 (out of 15 total) compressor trains shipped from Germany • First 4 gas plant pre-assembled module trains shipped from Thailand, with one delivered to Condabri • All equipment ordered and under various stages of manufacture and delivery • Construction under way for 3 out of 7 gas processing facilities and both water treatment facility sites <p>Pipeline & Electrification</p> <ul style="list-style-type: none"> • Bulk of pipe in country • Pipeline construction commenced in July 2012; welding commenced in September 2012 • Narrows Crossing (QCLNG) on track to compete by mid-2014 • All aspects of electrification on schedule <p><i>Q: How is the quantity of gas being produced performing against expectations?</i></p> <p><i>A: The wells to date have been good producers, however, these are not connected as yet. APLNG have been keeping to budget in Talinga.</i></p> <p>A community member queried if out of the 788 wells there have been any major landowner issues. (The 788 well number relates to the number scouted). No issues are understood to be outstanding.</p> <p>RH advised the new landowner compensation agreements have been well received and APLNG are engaging another 30-40 landowners for the next 12 months.</p>

RH advised that while costs are challenging APLNG is still within budget and on time and heavy construction will continue for the next 18 months.

Water management

The project is investigating several options available including: (1) river discharge (2) irrigation, (3) distribution to local landowners, (4) reinjection. APLNG reinjection trials are progressing well.

Cr Moore queried if there was potential to put water into the Gil Weir. RH discussed this was looked at previously and cost was prohibitive. APLNG currently only have short term permissions from government to do this at Talinga.

Q: Why are APLNG carting the potable water for camps from the local WDRC standpipes and not from the Talinga Water Treatment Facility?

A: APLNG will investigate if it is possible to supply the camps from Talinga.

Q: When will the Condabri water treatment facility be operational?

A: 18 months.

Cr Moore advised that water restrictions will shortly be implemented in Miles as the creek is dropping quickly. A community member emphasised concern regarding water supply for the town as they have previously nearly run out of water.

Cr Moore expressed exploring with APLNG how best to make use of the water options available eg town water (the weir and RO expansion) and waste treatment (brine). APLNG and Council to further review during the Miles Master Plan development options.

MM advised that the Royalties for Region funding may be able to support the Miles water plant.

Traffic and Transport

- Upgrading Leichhardt and Old Cameby Road
- McLennan's Road - sealed
- Entry points into our gas plants
- Old Farm Road – near airport
- Ellerslea Road – into our Condabri South
- New intersection on Kogan – Condamine Road (Orana access)

A community member expressed concern regarding the condition of the Tara – Chinchilla Road. Cr Moore advised to lodge a complaint with WDRC.

APLNG currently meets with WDRC regularly to discuss and agree on road mitigations to mitigate the impact of APLNG traffic. This is agreed on prior to the road use occurring.

Current issues

Gas seeps –

Following the survey work undertaken up and down the river on the banks and by canoe an extensive program of gas, water and soil testing as well as ecological assessment is underway. This data, along with the assistance of specialist research organisations, who have come on board to develop the methodology and undertake future testing, will comprise the next phase of our ongoing studies into the seeps. Studies of this nature will take time and require a long term resourcing commitment to better understand

	<p>the occurrence. We will continue to work closely with the Government's LNG Enforcement Unit and share the data gathered from our research and monitoring program. We will continue to communicate with landowners along the river and the local community about this work.</p> <p>Discussions were had on various other studies being conducted in the area.</p> <p><u>Pest management on APLNG properties</u></p> <ul style="list-style-type: none"> • 72 wild dogs trapped on APLNG estates since March to mid November. 9 dogs were caught on Gavindale alone. • Three dog baiting programs in 'hotspots' to coincide with co-ordinated regional baiting campaigns. • Feral pig trapping program designed and implemented on estates with high densities. Over 200 pigs culled from 6 key areas. • 2013 – continue all programs with a focus on engaging neighbours to capitalise on Origin efforts. • Working with Invasive Animal Co-operative Research Centre and Animal Control Technologies Australia to implement improved control techniques across APLNG estates. <p>A community member said that feral animals are currently a large issue in the area, especially cats, dogs and pigs.</p> <p>Neighbours are called directly to advise of baits and notices are also put in the Chinchilla News and APLNG participate in the Council's notification program too.</p>
--	---

Action Item	Person Responsible	Deadline
Investigate if potable water can be supplied to camps from Talinga as opposed to local town supply	RH	March 13
APLNG and Council to further review water and waste treatment during the Miles Master Plan development options	MM	March 13

Item 7	Social performance update and discussion (Sue Horn)
Discussion	<p>Agenda:</p> <ol style="list-style-type: none"> 1. The Pathway to SIMP Approval 2. Coordinator General's Expectations 3. How we are tracking 4. Our Funding Model 5. SIMP Priorities 6. So far... Looking back 3 years 7. Looking Ahead... The next 3 years 8. Partnering with the RCCC 9. Questions <p>The CG had 3 major expectations:</p> <p>a) Provide financial contributions which support social infrastructure to</p> <p style="padding-left: 40px;">(1) mitigate the impacts of major project developments in the Gladstone and Roma Surat region; and to</p>

(2) implement a priority social infrastructure schedule developed as part of the Strategic Plan for Roma Surat Region (SISP-Roma Surat);

b) Participate as a member of a regional advisory group to ensure the priority needs for social infrastructure and services in Gladstone and Roma Surat region are addressed, and

c) Commit to an on-going investment in social facilities and services in the Gladstone and Roma Surat region as a long term member of the community.

The SIMP does not have an end of life. It will exist throughout the project life.

Actions Implemented

- ✓ SIMP approved
- ✓ 4 Regional Community Consultative Committees (RCCC) established
- ✓ Community shopfronts at Roma, Chinchilla, Miles, Gladstone established
- ✓ Community Liaison Officers and shop front staff employed
- ✓ Participation in Industry Leadership Group (ILG) for CSG Resource Projects
- ✓ Facilitation of housing provision, housing reporting commenced
- ✓ Job Referral and Job Advertising Service operating
- ✓ Community engagement satisfaction surveys & specific workshops issued
- ✓ Complaints process, Complaints Register operating (Ph 1800 526 369)

Strategies developed

- ✓ Project Workforce and Training Strategy and Action Plan
- ✓ Local Content Strategy
- ✓ Community Health and Safety Strategy
- ✓ Community Investment Strategy
- ✓ Integrated Housing and Accommodation Strategy; and
- ✓ Land Use and Land Access (gas fields and pipeline) Strategy

Reporting

- ❑ 6mthly reporting to RCCC
- ❑ Annual progress report to CG first report due July 2013)
- ❑ 5 year external SIMP audit (2017)

Funding for SIMP delivery in WDRC

- 50:50 split between Upstream and Downstream
- Upstream = Banana, Maranoa and Western Downs Councils
- The levels are determined by impact on region as approved by the SIAU (State Government)
- Western Downs = 65 - 70%* of upstream spend
- Budget \$50 million total

This capital expenditure is concentrated towards the start of the project (2011-2015). SH advised \$15M has already been spent.

Housing and Accommodation

So far:

- ✓ Developed Integrated Housing and Accommodation Strategy
- ✓ Housing Support Officers (Miles/Chinchilla)
- ✓ Affordable Housing Project – Horizon Housing
- ✓ Rental Subsidy in Miles (Horizon Housing partner)
- ✓ Funded a Town Planner for WDRC

Looking Ahead:

- Horizon Housing Project extended to Maranoa
- Contractors/workers complete projects and/or move to camps
- More dwellings returned to general market
- Support for Royalties for Regions projects with council e.g. Sewerage upgrades
- Support/participation in the Western Down Housing Trust
- Work with local and state government on Regional Town Planning; and
- Support local developers to grow the market as required (through the Trust)

The rental subsidy program in Miles has not been as successful as desired.

Cr Moore expressed that the main issue was delivering actual houses on the ground. Cr Moore advised that WDRC are promoting their Housing Trust. Cr Moore advised that a successful tenderer has been determined for the WDRC Housing Trust. APLNG has a representative on the WDRC Housing Trust.

Various discussions took place on land availability and house pricing availability and affordability.

WDRC approvals were processed quickly once the Horizon Housing (HH) affordable housing project was decided. APLNG needs to ensure we support housing needs in the areas which we impact e.g. Chinchilla and Miles. APLNG through the Horizon Housing Program bought land off the market in Miles for the HH project – the cost circa \$2M for 9 houses, whereas \$1.7M will likely create 18 houses in MRC/Roma. Due to council land being made available as part of the agreement.

APLNG are making a big effort to influence and support the WDRC / MRC Royalties for Region applications for sewerage, water and road upgrades. This is to validate that both of these have the industry support and industry budget to proceed.

The Miles sewerage upgrade will increase capacity from 1,500 persons to 5,000. Cr Moore advised that there are development applications in at WDRC to take the population to more than 5,000 people in Miles.

Cr Moore advised that the town plan is currently with the State

Government. WDRC will have a 6-8 week consultation period from January.

The SIMP was only approved 6 months ago and the FID was only determined recently so a lot has been done in the time.

Community Investment

So far...

- ✓ Roma Airport Upgrade
- ✓ Roma Community Hub
- ✓ Maranoa Parenting Van
- ✓ Chinchilla Community Kindergarten (Commitment to double capacity)
- ✓ 'Miles Ahead' program (pilot) to support small business viability
- ✓ CARS program delivered to over 1,100 students
- ✓ Over 100 participants in Skills Scholarship Program
- ✓ Sponsorship and Donations program

Looking Ahead...

- Continuation of the CARS program (explore options to extend to community)
- Continuation of the Skills Scholarship Program with greater focus on female participation
- Building the capability of Community Centres (e.g. writing submissions and managing people experiencing hardship)

Community Health and Safety

So Far...

- ✓ Caring about road safety (CARS) partnership with RACQ
- ✓ Complaints and Grievances Process in place (1800 526 369)
- ✓ Safety Monitoring (IVMS, Journey Management Plan's, Driver Training)

Looking Ahead...

- Road Safety - Traffic and Transport focus through Integrated Working Group
- Support for the upgrade to the Nurses Quarters in Miles
- Volunteering Program for staff
- Developing a Rural Resilience Program with Community Centres

The major focus has been internally to date with the IVMS and driver training. Funding through Construction Skills Queensland was obtained for the contractor driver training.

Indigenous

So far...

- ✓ 'I CAN' – improving school participation within Indigenous community
- ✓ Training provided for 30 Traditional Owners (Weed Washdown Procedures) – commitment through Indigenous Land Use Agreement
- ✓ Support with employment into Australia Pacific LNG Supply Chain – MCJV indigenous recruitment from 46 - 100
- ✓ Partnering with Other Proponents to provide Cert II Drilling training for 17 indigenous workers

Looking Ahead...

- Support for younger students
- Establishment of an Indigenous Training Hub
- Continued focus on employment
- Support for Indigenous businesses

There has been concern that APLNG's 'I CAN' program is not starting with the children young enough and APLNG are working on this.

Workforce and training

So Far...

- ✓ Count Me In Phase 1– Women in workforce across Surat Basin
- ✓ CSQ Alliance to support workforce development with our major contractors
- ✓ Participation in Surat Basin Workforce Development Action Plan (35 actions)
- ✓ Local Recruitment Officer based in Chinchilla
- ✓ Participation in Career/Job Expos

Looking Ahead...

- Count Me In Phase 2
- Employment in both APLNG and with Contractors
- Support for Miles Trade Training Centre
- Support for establishment of a Regional Drilling Training Facility

The workforce numbers will drop after the construction phase. The operating workforce will drop back from 6,700 to 1200-1500 people. MM said that it is a 5 year construction phase and this comes off slowly, however it is all dependent on gas flow, in 2016 – 2017 it will start to drop down.

Contractors are required to fulfil the following contractual obligations - the (1) workforce development plan – who they are employing? What training is required? (2) required to develop and deliver against a local content plan. This is required to be reported on quarterly.

Information data is contributed to APPEA on a six monthly basis.

There is approximately 10% in field component of staff currently – aiming for 40%+ over time. As an example Talinga Operations has over 40% local employees.

Local Content

So far...

- ✓ Building Regional Capability Program – Tier Assessment Process/Capability Statements
- ✓ Procurement Information Road Shows
- ✓ Local Supplier Liaison Officer – Chinchilla based
- ✓ Local and state government working group
- ✓ Contractual conditions placed on contractors (minimum value contract \$5m)

Looking Ahead...

- ❑ Further development of Building Capability Program (5 modules of training)
- ❑ Partnering with Toowoomba & Surat Basin Enterprise to support contractors at CEO level
- ❑ Improvements to the ICN Gateway Portal (information flow)

Count Me In Program –

- APLNG was pleased with receiving 468 responses. The next phase is funding a coordinator for YWCA to go back to this register of women and work with them to work through paths to obtain employment – back fill roles, self employment, CSG careers etc. This will kick off in January.

Miles Trade Training Centre -

- APLNG was approached to fund a coordinator for the Centre. APLNG are now looking at funding the fit out of the facility as opposed to a Centre Manager. APLNG are looking to use the facility for training to assist with the centre funding.

APLNG are building further training modules to support tier four and five contractors as suppliers find the pre-qualification process challenging.

Land Use and Land Access

So far...

- ✓ Working Together Program – pilot in progress - skills development & land management
- ✓ Weed Wash Down facilities – Western Downs and Banana Shire
- ✓ Landowner Relations – 24 dedicated face to face staff
- ✓ Compensation Agreements development
- ✓ Rural Residential Code of Conduct (R2C2) in place
- ✓ GISERA – longitudinal study (10yrs – to look at Environmental &

	<p>Social impacts)</p> <p>Looking Ahead...</p> <ul style="list-style-type: none"> • Continue the development of strong working relationships with emergency service providers in particular the rural fire service • To minimise demand on health and emergency services as a result of Project activities • To mitigate impacts on road, air and shipping movements as a direct result of transporting personnel, materials and equipment • To provide a safe environment for our employees and community members <p>“Working Together” program –</p> <p>A significant number of risk assessments have been conducted. Graduates are now receiving their first work packages. There are an increasing number of landowners negotiating to become involved as part of their agreements.</p> <p>Enquiries have also been received from other proponents about how this program is running. A proponent briefing will be held in the New Year to bring peers together to devise the way forward for roll out.</p> <p>There were concerns raised at the last meeting regarding the Rural Fire Brigade. APLNG have further discussed this and will share more information in future meetings.</p> <p><u>Partnering with the RCCC</u></p> <p>In partnership with industry, we need your continued support to:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Raise awareness of community priorities; and <input type="checkbox"/> Provide feedback on current and future community investment and programs <input type="checkbox"/> Distribute information – from industry to community and from community to industry <p><i>Ongoing there is an opportunity to work more closely on developing and driving programs to address community priorities in alignment with our SIMP commitments</i></p>
--	---

Action Item	Person Responsible	Deadline
Hold separate housing and accommodation discussion	SH	Mar 13
Rural Fire Brigade approach update	SH	Mar 13

Item 8	Community queries and feedback
Discussion	<p>Cr Moore said that in light of the recent bush fires, energy companies should be congratulated for their support. The fire fighters have faced issues navigating around the long length of open trenches.</p> <p>Discussed trenches only open for a short period time. A community member raised if the crossings could have their GPS coordinates recorded for the Rural Fire Brigade.</p>

	<p><i>Q: Does the Rural Fire Brigade have adequate mapping and technology? A: Cr Moore confirmed that they do.</i></p> <p>APLNG thanked the RCCC members for their time and their community feedback and explained that it is valued and does influence APLNG policy.</p> <p>KM said the group has appreciated being involved and it has been beneficial having these discussions and it is great to see the positive work that APLNG is doing. The problems are large however it is great to see so much energy going into reducing these.</p> <p>A community member requested that APLNG look at the RCCC membership to see if there are other members from different organisations required.</p> <p>KM to call Craig Rutledge to discuss membership as has not attended the last three meetings.</p> <p><i>Q: Are site paramedics available to provide back up to the ambulance locally if required? A: APLNG confirmed that the doctors are but need to look into the paramedics.</i></p>
--	---

Action Item	Person Responsible	Deadline
Long open trenches affecting fire fighter access	RH	Dec 12
Examine membership	SB	Mar13
Contact Craig Rutledge re: membership	KM	Dec 12
Investigate if paramedics are available to assist locally	RH	Mar 13

Item 8	2013 meeting dates
Discussion	<ul style="list-style-type: none"> • Thursday 8th March • Thursday 13th June • Thursday 12th September • Thursday 5th December

Meeting closed at 4:49pm

2. Next Meeting

Date	Thursday 8 th March
Time	2-5pm
Venue	Chinchilla RSL
Chairperson	Kerry Mulholland