



Fuel for the Future



## Meeting Minutes

### Gladstone Region LNG Community Consultative Committee

Tuesday 25<sup>th</sup> February 2014

1:30pm-4:30pm

Volunteer Marine Rescue Building, Alf O'Rourke Drive, Gladstone

#### 1. Opening

The Gladstone Region LNG Community Consultative Committee (RCCC) was called to order at 1:45pm on Tuesday the 25<sup>th</sup> of February 2014 at the Volunteer Marine Rescue Building, Alf O'Rourke Drive, Gladstone, facilitated by Professor John Rolfe, Chair.

#### 2. Attendees

The following people attended the Gladstone Region LNG Community Consultative Committee meeting:

Gladstone Region LNG Community Consultative Committee Members	LNG Representatives
<ul style="list-style-type: none"> <li>• <b>Veronica Laverick</b> (Gladstone Regional Council)</li> <li>• <b>David Manttan</b> (Department of Education, Training and Employment)</li> <li>• <b>Belynda Waugh</b> (Northern Region of GRC)</li> <li>• <b>Karina Saxvik</b> (Gladstone Interagency Group)</li> <li>• <b>Blue Thomson</b> (Local Marine Advisory Committee)</li> <li>• <b>Grant Cooper</b> (Gladstone Area Promotion and Development Limited)</li> <li>• <b>Jayne Ball</b> (South End Progress Association)</li> <li>• <b>Cheryl Wickes</b> (Southern Region of GRC)</li> </ul>	<p><b>APLNG</b></p> <ul style="list-style-type: none"> <li>• <b>Rob Gibb</b>- Community Relations Manager</li> <li>• <b>Nedizha Thierry</b>- Social Performance &amp; Compliance Coordinator</li> </ul> <p><b>GLNG</b></p> <ul style="list-style-type: none"> <li>• <b>Amanda Horvath</b>- Administration Assistant</li> </ul> <p><b>QGC</b></p> <ul style="list-style-type: none"> <li>• <b>Lorna McGinnis</b>- Manager Social Performance</li> <li>• <b>Robyn Sotiris</b>- Stakeholder Feedback Coordinator</li> <li>• </li> </ul>

Apologies – Committee Members	Apologies – LNG Representatives
<ul style="list-style-type: none"> <li>• <b>Cr Maxine Brushe</b> (Gladstone Regional Council)</li> <li>• <b>Leo-Neill Ballantine</b> (Agforce/Landowners)</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Garry Scanlan-</b> (GLNG Marine &amp; Stakeholder Manager)</li> </ul>
Absent- Committee Members	Independent Chair
<ul style="list-style-type: none"> <li>• <b>Richard Johnson</b> (Aboriginal &amp; Torres Strait Islander Community)</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Professor John Rolfe</b> (Central Queensland University)</li> </ul>
Secretariat	
<ul style="list-style-type: none"> <li>• <b>Chloe Harbourne</b> (Administration Assistant GLNG)</li> </ul>	

### 3. Meeting Agenda

The following items of business were discussed as per the meeting agenda:

Agenda item	Details
<b>a. Introductions and Meeting Overview</b>	<p>Professor John Rolfe went around the table and committee members introduced themselves by name and company. Maxine Brushe, Leo Neill Ballantine and Garry Scanlan gave their apologies as they were unable to attend the meeting.</p> <p>QGC noted they would be giving out information for their 6 monthly update.</p>
<b>b. Safety Moment</b>	<p>John Rolfe asked the committee to share a safety moment.</p> <p>Committee member shared the need to keep children safe in public and school zones as children are children and it is adults/parents responsibility to ensure their safety.</p> <p>Committee member made reference to the Daniel Morecombe case and shared concerns of the fact that many people are finally coming out and admitting they witnessed strange happenings around the time of Daniel's disappearance. Committee member shared the importance of trusting your instincts and to always report something if it doesn't seem right to you.</p>

Agenda item	Details
c. Adoption of Previous Minutes	<p>Professor John Rolfe asked the committee to formally consider the November Minutes. Committee Member submitted addition to Section G - General Business, relating to EMP: "It was questioned whether the LNG companies felt any accountability in monitoring deliverables of the EMP or only in the funding commitment."</p> <p>Committee Members accepted minutes with the changes.</p>
d. Action Items from November 2013	<p><b>Action Item:</b> <i>Any further information regarding current EMP management activity to be brought to next meeting.</i></p> <p>Steering committee member sent email to QPWS and received a response. Emails tabled.</p> <p><b>Action Item:</b> <i>An email to be sent to Friends of Fisher Street advising that the matter is outside the RCCC's Terms of Reference and that requests for funding should be made directly to the LNG companies.</i></p> <p>Email was sent out by steering committee member. Friends of Fisher Street acknowledged the email.</p> <p><b>Action Item:</b> <i>LNG proponents to engage with Gladstone ICN representative to discuss potential for modification of existing portal to account for lower tier businesses.</i></p> <p>Steering Committee Member provided members with the contact details of Paul Moreton (ICN Rep)</p> <p><b>Action Item:</b> <i>Committee Member to discuss database or other options that could be devised or facilitated through Gladstone Promotion &amp; Development Ltd (GAPDL).</i></p> <p>Steering Committee Member advised that LNG tender submissions require the provision of a Local Content Plan that details how the successful bidder will fulfil commitments to satisfy criteria. It was acknowledged that SME 'visibility' through lower tier contracts was a key component to delivering competitive opportunities and at this stage ICN remains the most recognised pathway. LNG proponents continue to look at ways they can assist Tier 1 Contractors to connect with Tier 2, and subsequent lower tier providers. Development of a database or other options depends on how contractors propose to source goods and services according to their individual Local Content Plans. It may be feasible for GAPDL and other representative organisations to engage with Contractors directly once contract award has been made and publicly released on the ICN portal or individual company websites. [SR1]</p>
e. SIMP Overview	<p>SIMP initiatives overview tabled at the meeting. No Discussion was held on this item.</p>

Agenda item	Details
f. LNG Project Updates	<p><b>Business arising from Project Updates</b></p> <p><b>Lorna McGinnis (QGC) - Pipeline-</b> 540km pipeline is mechanically complete. Filled with gas at operating pressure. Reinstatement - top soil replenishment and seeding underway.</p> <p><b>Delivery Station on Curtis Island-</b> Pipeline reinstatement on Curtis Island is complete. Gas has been introduced to the Delivery Station. Removal of mainland temporary infrastructure and reinstatement is ongoing (Narrows Crossing).</p> <p><b>QCLNG- Curtis Island LNG Plant-</b> 2,600 workforce on QCLNG site on Curtis Island. 1,800 accommodated in the 1700 bed camp (motelling). All 80 modules delivered and installed. Hydro test of LNG storage tank completed.</p> <p><b>Local Content-</b> A\$19 Billion of work for QCLNG. 70% Queensland-owned and operated entities and 85% to Australian entities. Gladstone- based entities are currently performing work worth A\$920M. LNG Operations- 67 of the 142 Operations Team is from the Gladstone Region. 11% of QGC's operational roles will be based in Gladstone.</p> <p><b>Training and Employment Initiatives-</b> QGC strengthening Local Workforces Program. 103 (inc 7 indigenous) enrolments in apprentice or traineeship in the Gladstone Region. To date 16 completions and 31 withdrawals. Working with Bechtel to support increased participation and retention of Indigenous employees including ESS (camp facility). QGC Indigenous Employment Mentor located in Gladstone.</p> <p><b>Community Engagement &amp; Issues Management-</b> Contact with Gladstone Stakeholders. 606 contacts in 2013, 23% increase on 2012. 993 enquiries via public shopfront in 2013. 83 enquiries pcm, decrease on 2012 by 50%. Construction impacts have notably reduced. Media negativity has decreased. Focus has now turned to Gladstone's economic future post LNG construction.</p> <p><b>Robert Gibb (APLNG) - Curtis Island Site- 11 February 2014-</b> Overall Project Progress- 60%. Overall Construction Progress- 42%. Over 22 Million man hours to date. Approximately 4,000 personnel on site.</p> <p><b>Construction-</b> Major Milestones for 2013 &amp; 2014. Tank A concrete roof pour completed December 2013. Tank B roof concrete to be poured February 2014. Site has received 46 of 69 modules to date. One of the largest modules (101EA) set on 16 February 2014 (photo above). All OSBL modules have shipped and only 3 train 1 modules remain to be shipped. TWAf camp currently occupying 1,850 of 2,600 beds. All 7 gas turbine Generators have been set and will provide permanent power to the site for both trains; expected to start first generators in Sep/Oct 2014. APLNG Pipeline ROW was cleared;</p>

Agenda item	Details
	<p>pipe installed and has been revegetated. APLNG Pipeline scope on pig receiver within the plant will finish mid-2014.</p> <p><b>Amanda Horvath (GLNG) - Curtis Island LNG plant site-</b> February 2014. Workforce: Total of 2826 of those 1375 is Local employment Curtis Island construction workers, 42 Saipem pipeline, GLNG 207 Curtis Island Workers' Camp: 1,500 occupancy of 1688 commissioned units. The final three of the 82 modules which will be joined to form the first LNG train (processing unit) are being completed and over 90% have been delivered to Curtis Island from the module construction yard in the Philippines. Meanwhile, all of the 29 modules required for the second train are under construction</p> <p><b>Tunnel Boring Machine Breakthrough-</b> The 4.3-kilometre pipeline tunnel under Gladstone Harbour has broken through earlier this month to Curtis Island from the mainland after 10 months of tunnelling. The tunnel will now be lined, flooded, and the pipeline floated and pulled through. The entire 420-kilometre pipeline is due to be completed in the next few months. The Tunnel boring machine was completely dismantled in the reception shaft at Curtis Island. Preparation continues in the marine crossing tunnel ahead of pipeline installation. Pipeline activities are progressing well on Curtis Island, with this section fully cleaned and gauged this week. 420km of our pipeline buried and 67% under rehabilitation.</p> <p><b>Premiers Site Visit 18<sup>th</sup> February 2014-</b> Queensland Premier Campbell Newman joined Santos CEO David Knox on a visit to Curtis Island to mark the 75% completion milestone for the GLNG Project.</p> <p><b>Social Impact Management Plan-</b> Our Social Impact Management Plan attracted another award this time at the national Impact Management Awards in Sydney. We were recognised for our achievements in impact measurement.</p>
g. General Business	<p><b>Fire Ant Update</b></p> <p>Committee Member brought up the issue of Fire Ants and requested an update on management solutions.</p> <p><b>Action: Steering Committee member will email out update on Fire Ant Situation</b></p> <p><b>Environmental Management Precinct (EMP)</b></p> <p>Following contact from the steering committee, an email from Queensland Parks and Wildlife Service (QPWS) was circulated. QPWS provided an open invitation to be contacted by committee members regarding any questions or concerns they may have and offered to provide an update at the next RCCC</p>

Agenda item	Details
	<p>meeting. QPWS provided an example illustration of their value on community feedback with recent contact from South End residents regarding wild dogs on the EMP that informed a trapping program.</p> <p>Members reiterated concerns expressed at the last meeting about the lack of progress and information about management plans for the EMP, in particular the role of LNG companies in the delivery of accountabilities of projects they fund post investment. A request was made to better understand the EMP reporting scope and regularity to the LNG Companies on their investment in the EMP.</p> <p>It was noted that the South End Progress Association also holds a position on the EMP Community Reference Group and that the RCCC was not the only avenue for access to information from QPWS.</p> <p><b>Action: Invitation to be extended to QPWS to attend next RCCC Meeting.</b></p> <p><b>Action: Steering committee to report back on the EMP reporting scope and regularity to the LNG Companies on their investment in the EMP.</b></p> <p><b>Action: Steering committee to identify if guidelines were established for use of funds ie. planned activities</b></p> <p><b>Health Investments</b></p> <p>A member provided feedback that specific government subsidies for Gladstone had not been renewed due to an additional industry funded resource being provided, which may create potential risk to the sustainability of the service. A member asked about the role of LNG Companies in ensuring that investments made for Gladstone based resources, stay in Gladstone. It was discussed that while some commitments can be requested around impact periods in the contract process, there are limitations to long term commitments in government partnerships, as there is a responsibility on government to manage resources according to need. Discussion was held about the timeframe challenges associated with projects that have a long delivery time for outcomes and the debate over industry funding to support government. To date no funding intended for Gladstone health projects has left the region.</p> <p><b>Weed Management</b></p> <p>Committee member indicated that some residents located close to the pipelines have raised concerns about potential for the spread of weeds. Committee member requested that information on the weed</p>

Agenda item	Details
	<p>management process be brought to next meeting or emailed out beforehand.</p> <p><b>Action: Steering Committee Member to email out link to Weed Management Information.</b></p> <p><b>Local Procurement</b></p> <p>Committee Member raised the issue of small local businesses not having enough knowledge about the gateways to become contractors for the projects. Committee Member requested access to procurement information and contractor lists to give to SME's.</p> <p><b>Action: Steering Committee Member to resend links to ICN Booklet used in Western Australia.</b></p> <p><b>Action: Schedule meeting between LNG companies and GAPDL to close out questions about access points for SMEs.</b></p>

#### 4. Agenda items for the next meeting

- Workshop about ramp down issues

#### 5. Meeting Close

The meeting was closed at 4:30pm by Professor John Rolfe.

### Gladstone Region LNG Community Consultative Committee Members

Representative	Organisation	Email
<b>Cr Maxine Brushe</b>	Gladstone Regional Council	<a href="mailto:maxineb@gladstonerc.qld.gov.au">maxineb@gladstonerc.qld.gov.au</a>
<b>Veronica Laverick</b>	Gladstone Regional Council Community Advisory Service	<a href="mailto:veronical@gladstonerc.qld.gov.au">veronical@gladstonerc.qld.gov.au</a>
<b>Karina Saxvik</b>	Gladstone Interagency Group	<a href="mailto:ksaxvik@relateqld.com.au">ksaxvik@relateqld.com.au</a>
<b>Grant Cooper</b>	Gladstone Area Promotion and Development Limited (GAPDL)	<a href="mailto:grant@coopermckenzie.com.au">grant@coopermckenzie.com.au</a>
<b>Blue Thomson</b>	Gladstone Local Marine Advisory Committee	<a href="mailto:blue09@bigpond.com">blue09@bigpond.com</a>
<b>Jeff Kidner</b>	Volunteer Marine Rescue	<a href="mailto:Ekidner2@bigpond.net.au">Ekidner2@bigpond.net.au</a>
<b>David Manttan</b>	Dept of Education, Training and Employment	<a href="mailto:david.manttan@deta.qld.gov.au">david.manttan@deta.qld.gov.au</a>
<b>Jayne Ball</b>	South End Progress Association	<a href="mailto:Jayshar56@hotmail.com">Jayshar56@hotmail.com</a>
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